

SPECIAL BOARD MEETING

City of Canton – 106 N. Fifth Street, Canton, Missouri January 11, 2016

Mayor Phillips called the meeting to order at 6:30 p.m.

Those attending the meeting were: Mayor Phillips, aldermen Carlin, Steinbeck, Wolf, Upchurch. Alderman Janney and Bracey were absent. Also present: City Attorney Smith and City Clerk Kell.

OTHER BUSINESS

There was no other business.

Bill No. 16-01

Ordinance NO. 764-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-01, proposed Ordinance No. 764-C, an Ordinance Providing for Submission of a Proposal to Continue Application and Collection of the Local Sales Tax on the Titling of Motor Vehicles, Trailers, Boats, and Outboard Motors that were Purchased From a Source Other Than a Licensed Missouri Dealer to the Qualified Voters of the City of Canton, Missouri, For Their Approval at the General Municipal Election to be Held on Tuesday, April 5, 2016 Wolf seconded the motion and the motion carried.

Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Carlin seconded. Motion carried. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Upchurch moved to adopt Bill No.16-01, and assign it Ordinance No. 764-C and Wolf seconded.

Roll call vote:

Upchurch	-aye	Bracey	-absent
Steinbeck	-aye	Janney	-absent
Wolf	-aye	Carlin	-aye

Motion carried.

ADJOURNMENT

Carlin motioned to adjourn and Upchurch seconded. The meeting adjourned at 6:34 p.m.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor

REGULAR BOARD MEETING
JANUARY 19, 2016

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips and aldermen Bracey, Janney, Carlin, Steinbeck and Upchurch. Aldermen Wolf was absent. Also in attendance: City Attorney Smith; Public Works Director George Hausdorf; City Clerk Kell; Chief Ryan Crandell; City Collector La Trisha Crist; Jeremy Tryon of Centerstone Inn; Sam MacDonald of McKliney and Company.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from December 21, 2015, Regular Board Meeting and Committee Meetings, December Collector's and Treasurer's reports and Appropriations. Motion carried.

MCLINEY AND COMPANY - SAM MACDONALD

MacDonald explained to the Board of Aldermen the City could save as much as \$80,000 dollars by refinancing the water treatment/sewer revenue bonds. This is a net savings. MacDonald explained the City has three options with the refinance. Currently the City has \$165,000 in restricted bond reserves which can be used to reduce the principal balance, retain the reserve balance or be invested in the water/wastewater system. MacDonald can have final figures in 90 days. Upchurch motioned to empower the Mayor and McLiney and Company to explore refinance options for the 2011 Revenue Bonds. Steinbeck seconded the motion and the motion carried.

WINDOW SHADES

Three bids for solar shades for City Hall have been received. Mr. K's Fabric Shop was the low bidder at a cost of \$161.64 per window. The solar shades are for seven windows on the south side of the first floor of City Hall. There is money in the general building maintenance fund to cover the cost of the shades. Steinbeck motioned to proceed with the purchase of seven solar shades from Mr. K's Fabric Shop. Carlin seconded and the motion carried.

DNR PESTICIDE COLLECTION

DNR has offered to bring their pesticide collection program to Canton on May 21, 2016. This is an opportunity for farmers in the area to dispose of any pesticides they are no longer using. There is no cost to the City and DNR will set up, collect and clean up when they are done. DNR will also collect pesticide containers that have been triple rinsed. Upchurch motioned to allow DNR to collect pesticides and Bracey seconded. Motion carried. Steinbeck inquired about household chemical collection. Kell will look into this request.

CERTIFICATE OF DEPOSIT RENEWAL

Certificate of Deposit #3000000149 at Peoples Bank recently renewed for 12 more months at a rate of 1.05%.

REGULAR BOARD MEETING
JANUARY 19, 2016

TUITION REIMBURSEMENT

Hausdorf has registered for spring classes at Culver-Stockton College and requesting tuition reimbursement approval pending successful completion of the courses with a grade C or better. There is currently \$918.00 available for reimbursement. Janney motioned to approve Hausdorf's request for tuition reimbursement and Carlin seconded. Motion carried.

TOURISM GIFT CARDS

The Tourism Commission has recommended the pursuit of gift cards for the Canton Community and Jeremy Tryon has agreed to pursue additional information. Tryon an employee for Centerstone Inn explained to the Board the gift cards would be through MasterCard services. Two or three businesses will need to agree to sell the gift cards and no additional equipment will be required other than the credit card equipment. The gift cards can be used at any Canton business that agrees to participate and the only cost to the business is the processing fee. The Tourism Commission would pay the set up fees. Family members of Culver-Stockton College students have often requested gift certificate options. Steinbeck motioned for Tryon to continue investigating the gift cards through Store Financial and a final decision to be made at a later date. Carlin seconded the motion and the motion carried.

LIQUOR LICENSE – LEWIS STREET PLAYHOUSE

The Lewis Street Playhouse (LSPH) has applied for liquor by the drink license for their events only. This will allow the LSPH to avoid having to apply for catering licenses for each event. Bracey motioned to approve the liquor by the drink license pending a state license. Upchurch seconded the motion. Motion carried with 4 aye votes and Steinbeck voting nay.

Bill No. 16-02 **Ordinance No. 765-C**

Carlin moved to have the first reading, by title only, of Bill No. 16-02 an Ordinance Prohibiting Parking on the South Side of Montgomery Street, on the North Side of Montgomery Street, and on the East Side of South 7th Street in the City of Canton, Missouri, and Providing for Penalties for Violation Thereof Bracey seconded the motion. Motion carried. Following its reading by Smith, Steinbeck moved to have the 2nd reading, by title only, and Upchurch seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Carlin moved to adopt Bill No. 16 - 02, and assign it Ordinance No. 765-C; Upchurch seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-aye

Motion carried.

REGULAR BOARD MEETING
JANUARY 19, 2016

Bill No. 16-03 **Ordinance No. 766-C**

Upchurch moved to have the first reading, by title only, of Bill No. 16-03 an Ordinance Rezoning Land Located in the City of Canton, Missouri from R-1 One Family Dwelling District to L-1 Light Industrial District Carlin seconded the motion. Motion carried. Following its reading by Smith, Bracey moved to have the 2nd reading, by title only, and Steinbeck seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No. 16 - 03, and assign it Ordinance No. 766-C; Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-aye

Motion carried.

Bill No. 16-04 **Ordinance No. 767-C**

Upchurch moved to have the first reading, by title only, of Bill No. 16-04 an Ordinance Amending Section 705.080, D, of the Municipal Code of the City of Canton, Missouri, Amending the Required Deposit for the Test of a Water Meter Bracey seconded the motion. Motion carried. Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Janney seconded. Steinbeck inquired if the bill had previously been made available to the public. Phillips stated the Bill was posted in accordance with Missouri State Statutes and copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Carlin moved to adopt Bill No. 16 - 04, and assign it Ordinance No. 767-C; Upchurch seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-aye

Motion carried.

Bill No. 16-05 **Ordinance No. 768-C**

Upchurch moved to have the first reading, by title only, of Bill No. 16-05 an Ordinance Authorizing the Keeping and Raising of Female Chickens in all Residential Zones of the City of Canton, Missouri, Establishing Standards Controlling the Keeping and Raising of Chickens and Establishing a Permit Process Required to Keep and Raise Chickens in the City of Canton, Missouri. Motion died for lack of a second.

OTHER BUSINESS

Upchurch inquired about the keeping of rabbits. Crandell was not sure of the exact ordinance but the keeping of rabbits in a hutch for breeding purposes was not allowed. The keeping of a pet rabbit is not prohibited.

Steinbeck inquired about how much interest was there for the keeping of chickens. Interest seemed to vary.

REGULAR BOARD MEETING
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PUBLIC COMMENTS AND QUESTIONS

Crandell stated that even though he did not want chickens, he did not campaign either way on the chicken issue.

FINANCE COMMITTEE

Finance met and discussed goals for the coming budget year. The list is not complete or prioritized at this point and any other department goals need to be submitted as soon as possible. Discussion about lighting the south water tower followed. Lighting the south water tower requires more space than is available to provide the right angle to light the tower. This was only one of the complications in trying to light up the south tower. Phillips reiterated staying conservative which has served the City well.

Improving the appearance of the south Highway 61 interchange was discussed. Janney mentioned decorative lighting, Upchurch mentioned the condition of the East Outer Road and all agreed the area is very busy and could use lighting improvements.

POLICE COMMITTEE

Chief Crandell explained there is a State bid for a truck that is \$1,000 less than the sports utility vehicle to replace the 2007 Impala, but will purchase the vehicle the Board wishes him to have. Crandell explained that if the new vehicle purchased is a sport utility vehicle it would go to Sergeant Clanton and he would continue to drive the truck as it is a more comfortable fit. The truck would only get a bed liner, not a bed cover. Carlin motioned to purchase a truck to replace the 2007 Impala patrol car. Janney seconded and the motion carried.

Upchurch was approached about an incident from the past and for clarification purposes inquired if the Police Officers are aware that a trash fire should not be allowed to burn.

Phillips stated that recreational fires are allowed in the allowable burn zone areas.

Crandell will cover trash fires with his officers to make sure everyone is on top of this.

PUBLIC WORKS

Public Works met at the water treatment plant and toured the facility and discussed staffing. The committee agreed to hire another person to bring the public works to full staff.

The waste water upgrades were discussed and the City is under a very tight deadline and facing a \$6,000 a day fine if the deadline is not met. Bids went out Friday to raise the cell wall between the number two and three cells at the lagoon to increase the capacity of the lagoon. A special board meeting will be posted to accept the winning bid.

Part of the waste water project includes the placing of rip rap on the cell walls and Hausdorf would like to do the placement of the rip rap in house. Approximately thirty thousand dollars of rip rap will be needed for the project and the expense has been budgeted for in the waste water Scada expense line (17-27-6730). Steinbeck motioned to proceed with the bidding of rip rap for the waste water project and Carlin seconded, motion carried.

The City will participate in a volunteer monitoring program to monitor the amount of phosphates in the waste water.

There has only been one frozen meter and it was at Bob Cary's and a cow knocked the lid off the meter pit.

REGULAR BOARD MEETING
JANUARY 19, 2016

CLOSED SESSION

Upchurch motioned to go into closed session pursuant to RSMo 610.021(3) "hiring, firing, disciplining or promoting of particular employees by a public governmental body" and Janney seconded. Vote to close by roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	aye	Wolf	absent

Motion carried at 8:05 p.m.

Carlin motioned to return to open session and Steinbeck seconded the motion.

Roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	aye	Wolf	absent

Motion carried at 8:35 p.m.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

Janney motioned to adjourn and Carlin seconded. The meeting adjourned at 8:37 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

SPECIAL BOARD MEETING

City of Canton – 106 N. Fifth Street, Canton, Missouri January 25, 2016

Mayor Phillips called the meeting to order at 5:33 p.m.

Those attending the meeting were: Mayor Phillips, aldermen Carlin, Steinbeck, Wolf, Upchurch, Janney, Bracey, City Clerk Kell and Public Works Director George Hausdorf.

BIDS FOR LAGOON CELL 2&3 LEVEE RAISE

Friday, January 22, 2016 bids were open for the levee raise for lagoon cell 2&3 and Bleigh Construction was the low bidder at \$398,000. An engineering cost estimate for the entire waste water improvement project is \$1,070,000. Public works can do a small portion of this project reducing the total cost by about \$8,000. The deadline for completion of the project is April 1, 2017. Dirt work and valve repair needs to be completed by August 1st to avoid a \$6,000 a day penalty. Having received the information the same day as the meeting it was difficult to address how all of the project would be financed and it was agreed to meet again on Thursday, January 28th, 2016 at 5:30 p.m.

OTHER BUSINESS

Lewis Street Playhouse has submitted a new liquor license application for a picnic liquor license. Janney motioned to approve the liquor license pending State approval and Upchurch seconded the motion. Motion carried with 5 aye votes and Steinbeck voting nay.

ADJOURNMENT

Janney motioned to adjourn and Steinbeck seconded. The meeting adjourned at 6:14 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

SPECIAL BOARD MEETING

City of Canton – 106 N. Fifth Street, Canton, Missouri January 28, 2016

Mayor Phillips called the meeting to order at 5:44 p.m.

Those attending the meeting were: Mayor Phillips, aldermen Carlin, Steinbeck, Wolf, Upchurch, Janney, Bracey, City Clerk Kell and Public Works Director George Hausdorf.

Waste water improvements

Phillips explained to the Board of Aldermen the Missouri Department of Natural Resources has mandated changes to the City's lagoon with a deadline of April 1, 2017. The engineering cost estimate is \$1,070,000 which does not include engineering fees that the City has been paying for as we go.

To meet this mandate, Public Works recommends financing \$552,500 at approximately 2% over a ten year period. The sewer minimum would be increased by \$4.50 to a total sewer minimum of \$17.00, generating an estimated additional \$3,937.50 per month. The one thousand gallon charge would increase by 50 cents for a total charge of \$4.55 per thousand gallons generating an estimated \$2,800 additional revenue. The rate increase is estimated to generate an additional \$48,900 annually which will provide funds that can be used for cure-in-place lining of the sewer lines. The sewer lines can be addressed in the same manner as the streets program allowing for approximately 9 blocks of sewer lines to be treated by cure in place lining every two years.

An additional increase of 35 cents was discussed to cover the engineering expenses for a total proposed minimum for sewer of \$17.35

Discussion of time allowed for Missouri Department of Natural Resources mandates was discussed. The concern is once the current mandates are met, the mandates for phosphate and nitrogen reduction could be brought upon the City's system. Hausdorf explained the implementation was dependent on the situation. Chloramines was mandated and the deadline was immediate; however DNR requires the City be 100% compliant with Inflow & Infiltration issues, but there has been no deadline.

Upchurch motioned to finance \$602,500 for the mandated improvements to the wastewater system over 20 years, with no prepayment penalty. Janney seconded the motion and the motion carried.

Steinbeck motioned to accept the bid of \$398,000 from Bleigh Construction for the Lagoon Cell 2&3 Levee Raise and Upchurch seconded. The contract will not include the rip rap and placement of the rip rap as proposed for a savings of \$8,000.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 6:44 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING
FEBRUARY 16, 2016

Mayor Phillips called the meeting to order at 7:03 pm. Those attending the meeting were Phillips, aldermen Bracey, Janney, Upchurch, Carlin, Steinbeck and Wolf. Also in attendance: City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, Chief Crandell, Sam MacDonald, Megan Green, Hannah Anderson, Marcus Haley, Zach Hollingsworth, Courtney Hendricks, Stephanie Howard, Auybriana Johnson, and Chad DeWaard.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from January 19, 2016 Regular Board Meeting, minutes from January Committee Meetings, January Collector's and Treasurer's report and appropriations. Motion carried.

2011 REVENUE BONDS

Sam MacDonald from McLiney and Company explained to the Board the 2011 Revenue Bonds can be refinanced and the interest rate reduced from 4.58% to 2.67% for a net interest savings of \$166,000. The additional funds in the Sinking Fund will be used to pay down the principal balance and shorten the payback period to 10 years from 11 years. The closing date for the reissuance of the bonds would be March 29th. The additional funds in the Bond Reserve Fund will be used towards the wastewater project and the Bond Reserve can remain at \$50,000. Wolf motioned to proceed with refinancing the 2011 Revenue Bonds and Upchurch seconded the motion. Phillips inquired if the Fed will meet before the refinance is final. MacDonald explained they would but he would keep the City apprised of any changes. The motion carried.

HANDICAP PARKING REQUEST

Amanda Casby requested a handicap parking space in front of 410 Grant to accommodate her father who can no longer walk on his own. Phillips requested Chief Crandell to further investigate the request before any action is taken.

MAYOR APPOINTMENT

Phillips presented Laura Cary to serve on the Parks Board. Steinbeck motioned to approve the appointment of Laura Cary to the Parks Board and Upchurch seconded. Motion carried.

LOADING ZONE

General Code recently contacted Kell and inquired if the City wanted another loading zone added to the code with a time frame of five minutes versus the existing loading zone with a time frame of three minutes. The most recent loading zone was to accommodate the loading and unloading of preschoolers and three minutes did not seem adequate. Steinbeck motioned for the City Attorney to further research the three minute loading zone and its application. Upchurch seconded the motion and the motion carried.

REGULAR BOARD MEETING
FEBRUARY 16, 2016

BIDDING PROCESS

The current bidding process requires publication in the local paper and being a weekly paper, the process can be cumbersome. Smith explained the only items that are required to be bid by State Statute include: insurance, grants, construction management, and special projects. Currently the City's requirement for bidding is more stringent than the State Statute requires. Phillips requested the finance committee to review the bidding process, including budget items versus non-budgeted items.

LEEVE TRAIL EXPANSION

The Tourism Commission would like to extend the levee trail starting at Henderson Street and continue north as time and money allows. There were no objections to pursuing the extension of the levee trail.

MOWARN PARTICIPATION

MOWARN is a participation program for all cities to list equipment available for other participating cities. The City of Canton would list items available and allow other cities to use the item if it is available; it would be the other City's responsibility to transport it. The City of Canton could find equipment on the list and borrow from the other City if it is available and able to transport it. All the City equipment remains under local control and cannot be used unless the City is in agreement. Upchurch stated it appeared to be very similar to the interlibrary loan system. There is no cost to participate in the program. Upchurch motioned for the City to participate in the MOWARN Participation program, Wolf seconded and the motion carried.

FIRST FLOOR RESIDENTIAL –CENTRAL BUSINESS B1

Keith Winge of the Missouri Maine Street Organization recommends the City pursue an ordinance to preserve the commercial integrity of major corridors in the downtown area. The ordinance would eliminate ground floor space for residential purposes to protect the continuity of street side commercial activity in the downtown district. Upchurch motioned to have the City Attorney draft an ordinance prohibiting ground floor residential use in the B1 Central Business District. Bracey seconded the motion. Steinbeck inquired about the residential properties at the corner of 5th and Clark and Phillips stated the City Attorney can address the situation. Upchurch stated her concern for first floor storage in the B1 district; this will be addressed at a later date. Hearing no further questions or concerns, the motion carried.

BIDS FOR RIP RAP

The City of Canton accepted bids for the hauling of 500 tons of DL-2 rip rap for the City lagoon upgrades. Hoewing Trucking LLC bid \$5.00 a ton and Pierce Trucking LLC bid \$4.45 a ton. Wolf motioned to accept Pierce Trucking LLC bid of \$4.45 a ton, Steinbeck seconded the motion and the motion carried.

REGULAR BOARD MEETING
FEBRUARY 16, 2016

SOLID WASTE BIDS

Two bids for solid waste removal were received. Republic Services bid was \$12.95 per resident and Area Disposal Inc. bid \$16.50 per resident. Each bid includes a 6% rebate for collecting fees and 2 curbside bulky pickups for the residents. The increase was discussed and any negotiating leverage the City might have was also discussed. Palmyra's fee is \$11.19 per resident which includes every other week curbside recycling pick up. LaGrange's residential fee is \$6.19 per resident; however the City of LaGrange accepts the leachate from the landfill. Hausdorf stated we will not know if Republic Services will negotiate on price unless we ask. Phillips entertained a motion for the Mayor and designated agent(s) to discuss the contract with Republic Services. Steinbeck motioned to authorize the Mayor and designated agent(s) to discuss the proposed solid waste contract. Carlin seconded and the motion carried.

OTHER BUSINESS

Phillips explained PSBA has presented a change order request for the levee gate project and two pay requests. The plans for the levee gate did not have the correct profile for the new height of the levee gate. Charlie Bach of PSBA is currently on vacation and Phillips would like to have the items presented addressed after Bach returns.

PUBLIC COMMENTS AND QUESTIONS

There were no public comments

FINANCE COMMITTEE

Upchurch reported Finance met and prioritized the budgeting goals and objectives. Police Chief Ryan Crandell has been with the City of Canton for more than a year and entitled to his pay raise based on the police department pay scale.

POLICE COMMITTEE

Crandell reported the evidence lockers have been ordered and the security system is up and running. Crandell went to sign paper work for the new police vehicle and the specifications were wrong.

PUBLIC WORKS

Hausdorf has submitted to the Corps of Engineers three 408 Modifications requests for the levee. The first is for the utility pole in the levee at the east end of Clark St., second is to top the rip rap along the east side of the levee where the cotton wood trees used to be so the area can be mowed and maintained, and third for a drainage tube at the ballfield that drains into the diversion channel.

The waste water upgrades included a gravity flow tube to the Mississippi river and after further research it has been determined three phase electricity can be extended to the south end of the lagoon for \$8,700 to provide a lift station for the drainage tube. The lift station will provide a force flow that will keep the pipe clear.

The valves at the lagoon have been put out for bid; each valve has to handle a constant throttle which was not included in the original engineering bid specifications.

The Scada System continues to be a challenge; the cost versus the benefit is under review and a decision to continue with the Scada System needs to be made.

REGULAR BOARD MEETING
FEBRUARY 16, 2016

PUBLIC WORKS cont.

Long range plans for the new property at 508 N. Fourth Street are ongoing. It has been determined the high service pump at the water treatment plant has a bent shaft and the cost of the shaft and repair would be \$7,000 whereas a new service pump would cost \$9,500. The high service pump is responsible for pumping the water from the water plant to the City. Hausdorf would like to buy the new pump and keep the housing from the old pump to be repaired and maintained as a backup high service pump at a later date. The new pump requires 7 to 8 weeks lead time. Upchurch motioned due to the urgency of the situation to proceed with the purchase of the new high service pump. Bracey seconded the motion and the motion carried. Paying for the pump was discussed and Steinbeck motioned to increase expense line 7-21-740 by \$9,500 for the purchase of the service pump. Wolf seconded the motion and the motion carried.

ANNOUNCEMENTS

Phillips announced the Army Corps of Engineers will be hosting a flood forecast in Quincy, Illinois on March 15th and Hausdorf will be attending the meeting.

ADJOURNMENT

Janney motioned to adjourn and Carlin seconded. The meeting adjourned at 8:39 p.m.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor

REGULAR BOARD MEETING

MARCH 21, 2016

Mayor Phillips called the meeting to order at 7:00 pm. Attending the meeting were Phillips, aldermen Carlin, Upchurch, Bracey, Steinbeck, and Janney. Wolf was absent. Also in attendance; City Attorney Smith; City Clerk Kell; Public Works Director Hausdorf; Pool Board Members Melissa Pierce, Larry Arnold, and Tim Johnson; Students of Culver-Stockton College Sabrina Thompson, Courtney Myers, Kerstynn Ney, Savannah Myers, Kati Davis, Tyler Smith, Skylar Brown, Danielle Nicholson, Austin Hailey, and Jacob Calvin; Professor Chad DeWaard; and Sam MacDonald of McLiney and Company.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from February 22, 2016 Regular Board Meeting and February Committee Meetings, February Collector's and Treasurer's report and appropriations. Motion carried.

PROCLAMATION

Mayor Phillips read the Proclamation declaring April Fair Housing Month, marking the anniversary of the passage of the Fair Housing Act of 1968.

ECONOMIC RECONSTRUCTION

Several Culver-Stockton College Students presented information on their current project being conducted by Danielle Nicholson, Skylar Brown, Alex Englen, Chris Wilson, Kati Davis, and Tyler Smith to assist the Canton Main Street with economic conditions in the downtown area.

The students conducted a survey of the downtown business owners and the group identified three threats to downtown Canton: lack of appeal, lack of public funds and apathy. Research disclosed that successful historical districts typically have residents with higher education, high cultural values and a commitment to historic preservation. Canton also has highly educated residents, high cultural values and commitment to historic preservation, therefore the group plans to address the three threats. By communicating with the business owners and discussing the creation of a historic district, the group believes they have already sparked interest and started reducing the amount of apathy. The students will not personally fix or repair any building to improve appeal, but will work with property owners on identifying funding sources to improve their buildings and increase appeal in the downtown.

SUN N SURF POOL

Larry Arnold, a member of the Sun-n-Surf pool board explained to the Board of Aldermen how the decision was made to use the City water for the swimming pool and now they are faced with a current bill of \$3,674.07. The first received by the Sun n Surf pool for the season was for 82,000 gallons for approximately \$500 dollars. The next bill arrived and was for 10,000 gallons for a total of \$118 dollars. The following bill arrived for 272,800 gallons for a total of \$1,695 dollars. The grand total of gallons billed 627,000 that equates to 4,000 gallons a day. The meter has not been tested however Hausdorf stated from experience water meters will slow down and record less water. The graph

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REGULAR BOARD MEETING

MARCH 21, 2016

SUN N SURF POOL cont.

showed 1,500 to 5,000 gallons a day. After the pool closed for the season, there was no usage on the meter and the water level in the pool remained relatively constant. The consensus is that is a lot of water. Steinbeck motioned to forgive 15% of the bill and setup a payment plan. Motion died for lack of a second. No further action was taken.

LINCOLN SCHOOL

Joe Clark submitted a request to put out for bid tuck-pointing the Lincoln School, to be paid for by the Canton Community Betterment Group (CCBG). CCBG is aware the project would require prevailing wage and compliance with e-verify employment laws. Steinbeck motioned to authorize the CCBG to advertise for bids to tuck-point the Lincoln School. Upchurch seconded the motion and the motion carried.

CULVER-STOCKTON COLLEGE

Request for liquor license on May 5th Parent Day and October 7th through the 9th for Homecoming, Upchurch motioned to approve the request for the liquor license as requested and Janney seconded the motion. Motion carried with 4 aye votes, 1 absent and Steinbeck voting nay.

OC's

OC's requested the closure of 5th Street on April 29th for a graduation party. Upchurch motioned for the closure of 5th Street on April 29th from Clark Street to the Alley with the proper notification of neighboring residents and proper clean up, Carlin seconded the motion. Motion carried with 4 aye votes, 1 absent and Steinbeck voting nay.

PAY ESTIMATE #5

PSBA submitted pay estimate #5 for Chester Bross Construction for levee improvement work completed from May 19, 2015 to June 11, 2015 for a total of \$36,393.17. Bracey motioned to approve pay estimate #5; Upchurch seconded and the motion carried.

Change Order #2

PSBA submitted change order #2 for roadway construction and new highway flood gate to increase bituminous pavement mixture with an additional 120 tons at \$97 a ton and to increase the removal of surfacing (3inch thick or less) by an additional 577 square yards at \$20 a square yard. For a total cost increase \$23,180. Carlin motioned to approve the change order request, Upchurch seconded and the motion carried.

PAY ESTIMATE #6

PSBA submitted pay estimate #6 for Chester Bross for levee improvement work completed from May 19, to June 11, 2015 and 2.5% of the retainage for a total payment of \$37,794.97. Steinbeck motioned to approve the payment to Chester Bross Construction, Bracey seconded and the motion carried.

REGULAR BOARD MEETING

MARCH 21, 2016

CITY PROPERTY

Phillips explained Ralph Martin visited and explained the Lewis County Industrial Development Authority (Lewis County IDA) is interested in the City property located at Second and Green. The Lewis County IDA would like to expand the port on the river and could use the land the City owns to expand access to the port. Phillips explained he would like to lease the property to generate a revenue line that would help pay for the additional truck traffic on the City streets. No action was taken.

WASTE WATER IMPROVEMENT FINANCING

The City of Canton is currently in the process of waste water improvements mandated by the Missouri Department of Natural Resources. The City would also like to increase the size of the lift station and begin a cure in place lining program to help alleviate 80% of the problems generated by the excessive inflow and infiltration. Also under consideration is changing the discharge of the effluent from the waste water to the river from gravity feed flow to using a mechanical lift station. The cost difference from gravity flow to the use of a mechanical lift station will be minimal due to the elimination of a manhole every 400 feet on the gravity flow line. The cost of adding three phase electricity at the waste water plant came in at \$8,500 significantly less than expected. PSBA can submit an application to DNR requesting this change. Steinbeck motioned to amend the wastewater modification to include a mechanical lift station and Carlin seconded. Motion carried.

The change in plans requires the City to resubmit their application to Burlington Northern Railroad for a permit to run the pipe under the railroad at an additional cost of \$775.00. Carlin motioned to proceed with resubmitting an application to Burling Northern Railroad for a permit to proceed with the wastewater improvements. Upchurch seconded the motion and the motion carried.

The proposed wastewater project has an engineer cost estimate of \$1,070,000. Funding of the project will be through the refinancing of the 2011 Revenue Bonds that will reduce the Bond Reserve fund to \$50,000 freeing up \$184,000 in funds. As well as the use of \$192,000 in the wastewater passbook and the budgeted funds in the Wastewater Scada expense line of \$42,000. A lease purchase for the remainder of the funds of \$652,000 will provide the balance of funds required for the project. Upchurch motioned to advertise for a lease purchase in the amount \$652,000 over twenty years with no prepayment penalty. Bracey seconded the motion and the motion carried.

Repayment of the lease purchase will be funded through a wastewater rate increase. The proposed rate is a minimum charge of \$17.35 and a usage rate of \$4.55 per 1000 gallons and increase of \$4.85 on the minimum and fifty cents on the usage. Upchurch motioned to have the City Attorney draft an ordinance for the proposed rate increases, Carlin seconded and the motion carried.

OUTSIDE EMPLOYMENT

La Trisha Crist has taken on outside employment with Pal Bowl in Palmyra.

REGULAR BOARD MEETING

MARCH 21, 2016

CERTIFY LAND DELINQUENT LIST

AND WRITE OFF 2013 PERSONAL PROPERTY

Upchurch motioned to certify the land delinquent list of \$12,135.22 Steinbeck seconded and the motion carried. Bracey motioned to write off the 2013 delinquent personal property tax of \$9,992.79 Steinbeck seconded and the motion carried.

PROHIBITION OF 1ST FLOOR RESIDENTIAL IN B-1 CENTRAL BUSINESS

Phillips explained the need to eliminate first floor residential in B-1 Central Business District and has asked for a recommendation from the Planning Commission.

SOLID WASTE CONTRACT

Phillips met with the General Manager Dan Winters and Jason Heberlein of Allied Waste to negotiate the solid waste contract. Phillips explained there was no change to the original contract and the residential trash pickup will increase to \$12.95 a month. Upchurch motioned to authorize the Mayor to execute the solid waste contract with Republic Services, Bracey seconded and the motion carried.

Bill No. 16-06

Ordinance NO. 769-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-06, proposed Ordinance No. 769-C, an Ordinance Authorizing the Issuance of Combined Waterworks and Sewerage Systems Refunding Bonds, Series 2016 Steinbeck seconded the motion and the motion carried. Following its reading by Smith, Bracey moved to have the 2nd reading, by title only, and Carlin seconded. Motion carried. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No.16-06, and assign it Ordinance No. 769-C and Janney seconded. Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-aye

Motion carried.

Bill No. 16-07

Ordinance NO. 770-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-07, proposed Ordinance No. 770-C, an Ordinance Repealing the Existing Tax and Securities Law Compliance Procedure and Authorizing a Tax and Disclosure Compliance Procedure for Financial Obligations of the City Bracey seconded the motion and the motion carried. Following its reading by Smith, Steinbeck moved to have the 2nd reading, by title only, and Upchurch seconded. Motion carried. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No.16-07, and assign it Ordinance No. 770-C and Carlin seconded. Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-aye

Motion carried.

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OTHER BUSINESS

REGULAR BOARD MEETING

MARCH 21, 2016

The Missouri Platform Development Grant with a deadline of April 1st was discussed briefly but with only nine days to submit it was by consensus not to take any action.

A Missouri Main Street PEP grant with an April 30th deadline was preferred.

A contractor's permit was mentioned.

Phillips mentioned seeking a full time building inspector that could be shared among other communities similar in size.

PUBLIC COMMENTS

There were no public comments.

PUBLIC WORKS COMMITTEE

Public Works discussed a permit for activity in the City's right of ways. Recently a fiber optic cable was going to be placed over the City sewer. Details are still being discussed.

POLICE COMMITTEE

Police Committee did not meet. Josh Davis has submitted his resignation on friendly terms.

FINANCE COMMITTEE

Upchurch reported finance met discussed wages, health care costs and reported sales tax is still up.

ANNOUNCEMENTS

Tourism is proceeding with marketing services through Sally Poole. MoDOT provided an updated cost estimate to add additional lighting at the south interchange of Highway 61 for a total of \$103,000.

ADJOURNMENT

Janney motioned to adjourn and Carlin seconded. The meeting adjourned at 9:13 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING
MARCH 21, 2016

REGULAR BOARD MEETING 2015-16

APRIL 18, 2016

Mayor Phillips called the meeting to order at 7:09 pm. Attending the meeting were Phillips, aldermen Upchurch, Steinbeck, Wolf, Janney and Bracey. Carlin was absent. Also in attendance were: City Attorney Smith, City Clerk Cindy Kell, Public Works Director George Hausdorf, City Collector La Trisha Crist and Chief of Police Ryan Crandell, Tourism Chairman Jim Upchurch, Quincy Herald Whig Reporter Ed Husar, and U.S. Wellness Beef C.E.O. John Wood.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from March 21, 2016 Regular Board Meeting and Committee Meetings, March Collector's and Treasurer's report and appropriations. Motion carried.

ELECTION RESULTS

Phillips read the Resolution Certifying the 2016 Election Results.

Upchurch motioned and Bracey seconded to accept the Resolution certifying the results of the 2016 Election. The certified results include; Peggy Wolf as first ward alderman, Dan Steinbeck as second ward Alderman and Jeffery Janney as third ward alderman. Motion carried.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

Janney motioned to adjourn and Wolf seconded. The meeting adjourned at 7:12 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING 2016-17

APRIL 18, 2016

Mayor Phillips called the Public Meeting to order at 7:13 pm. Attending the meeting were Phillips, aldermen Upchurch, Steinbeck, Wolf, Janney and Bracey. Carlin was absent. Also in attendance were: City Attorney Smith, City Clerk Cindy Kell, Public Works Director George Hausdorf, City Collector La Trisha Crist and Chief of Police Ryan Crandell, Tourism Chairman Jim Upchurch, Quincy Herald Whig Reporter Ed Husar, and U.S. Wellness Beef C.E.O. John Wood.

ALDERMEN - OATH OF OFFICE

Mayor Phillips administered the Oath of Office to First Ward Alderman Peggy Wolf, Second Ward Alderman Dan Steinbeck and Third Ward Alderman Jeffrey Janney.

PROCLAMATION

A Proclamation acknowledging the economic benefit of U.S. Wellness Beef was presented to John Wood.

ELECTION OF MAYOR PRO TEM

Mayor Phillips opened the floor for nominations for the office of Mayor pro tem. Janney nominated Upchurch for the position and motioned to cease nominations and Steinbeck seconded the motion and the motion carried. Upchurch was elected Mayor Pro Tem by acclamation.

ANNIVERSARY RAISES

Mary Fretwell, Bev Hamilton and Cynthia Woodworth have all been with the City of Canton for another year and will be awarded a pay increase based on the current pay scale.

TURBINE PUMP AT THE LIFT STATION

Three bids were received for the turbine pump at the Green Street pump station the bids were as follows: Illinois Electric \$27,455, Richard's Electric \$25,800, and Vandevanter \$32,165. Bracey motioned to proceed with Richard's Electric with a bid of \$25,800 and Upchurch seconded. Motion carried.

LEEVE TRAIL EXTENSION GRANT APPLICATION

The Tourism Commission has requested the Board of Aldermen to approve the submission of a grant application to the Missouri Department of Conservation for a grant to extend the levee trail to the north. The grant would require a twenty five percent match the Tourism Commission is willing to provide. Steinbeck motioned to authorize the City of Canton to submit a grant application to the Missouri Department of Conservation for extension of the levee trail. Wolf seconded the motion and the motion carried.

TOURISM MOBILE STAGE

Jim Upchurch came before the Board of Aldermen and explained the Tourism Commission has decided being a venue for events is the best way to approach tourism in Canton. By promoting Canton as a venue people will bring their events to Canton and eliminates the need to find volunteers and burn our local people out.

REGULAR BOARD MEETING 2016-17
APRIL 18, 2016

TOURISM MOBILE STAGE continued

Tourism has brought the Twisted Catfish Tournament to town again this weekend and is held at the Riverfront, the Jack n Jill Tournament which requires a team of at least one male and one female in each boat, and currently has 40 boats registered. The first weekend in May the Gillam Family Illusionists will be at the Lewis Street Playhouse and the Tourism Commission has hired a marketing group to promote the event. A mobile stage will provide an outdoor venue for hosting additional events here in Canton. The cost of the trailer can be supplemented by renting the trailer to other organizations. Tourism is prepared to provide for the maintenance and find storage for the stage.

CANTON RECYCLING CENTER

Kell requested funding from the dangerous building expense line to repair the roof at the Recycling Center, Memphis Lumber has provided a bid of \$4,958 for metal roofing over the existing roof. Steinbeck motioned to proceed with a new roof at the Canton Recycling Center and Upchurch seconded and the motion carried.

HIGHWAY BUSINESS ZONING

The City of Canton currently has property along 4th Street zoned Highway Business B2 and is used for residential. The Planning Commission will take this into consideration at their next meeting.

PRIDE IN PLACE (PIP) GRANT

NECAC has invited Canton to participate in a nationwide competitive grant program for \$25,000. The grant provides funding to generate a sense of pride in an area of a community through banners, public art and social media. NECAC has chosen Canton over Hannibal to assist with preparing an application for the grant. Upchurch motioned to proceed with submitting an application for the Pride in Place grant and Wolf seconded. The motion carried.

PEOPLE ENERGIZING PLACES (PEP) GRANT

The PEP grant is the second phase of the Missouri Main Street program. The PEP Grant requires a match of \$9,600 and Phillips inquired if the City is willing to support phase two of the Main Street program by providing \$4,800 to meet half of the match. Steinbeck motioned for the City to provide half the funding for the Main Street PEP Grant in the amount of \$4,800, Bracey seconded the motion and the motion carried.

FIRST FLOOR NON RESIDENTIAL B1 BUSINESS DISTRICT

Planning Commission met and discussed the proposal for no first floor residential in the Central Business District. The borders of the defined area have yet to be established. Once the borders have been established Smith can draft an ordinance with the boundaries defined within the ordinance.

BIDDING PROCEDURES

REGULAR BOARD MEETING 2016-17

APRIL 18, 2016

Finance Committee met and discussed changing the bidding procedures to allow for advertising for bids in any newspaper that circulates within the City of Canton. Upchurch motioned for the City Attorney to draft an ordinance to allow for bids to be advertised in newspapers that circulated within the City of Canton. Bracey seconded the motion and the motion carried with 4 aye votes, Wolf abstaining and Carlin absent.

SUN N SURF POOL

The Finance Committee met with Larry Arnold Chairman of the Sun n Surf Pool Board regarding the cost of City water for the pool's use. The Committee offered a discounted rate to the pool if the pool could offer open hours to the public. Arnold will have to meet with the pool board and review the pool's by-laws before any commitment can be made.

TREE BOARD

The City Tree Board established by ordinance currently requires members of the Tree Board to be residents of the City of Canton. Phillips inquired if the City was interested in allowing for members of the Tree Board to live outside City limits, State Statutes allow for members that live outside City limits. Upchurch motioned to authorize the City Attorney to draft an ordinance to allow for Tree Board members that live outside City limits and Wolf seconded, motion carried.

NEMO SOLID WASTE DISTRICT GRANT

The Canton Recycling Center would like to submit a grant application to the NEMO Solid Waste District to fund the purchase of an additional forklift that can travel outside, a pallet jack with a scale and a small pickup to move trailers for a total grant request of \$16,300. Wolf motioned to proceed with submitting a grant application to the NEMO Solid Waste District, Upchurch seconded and the motion carried.

BUDGET –PAYSCALES

Finance Committee met and has a recommendation for the police department pay scale to allow a one year step in pay if an officer is hired and has a bachelor's degree. The committee also agreed to a seventy five cent pay increase when an officer has a change in rank. Upchurch motioned to approve the step up in pay scale, Bracey seconded the motion and the motion carried.

ORDINANCES

Bill No. 16-08

Ordinance NO. 771-C

Wolf moved to have the first reading, by title only, of Bill No. 16-08, proposed Ordinance NO. 771-C, an Ordinance Modifying a Water Purchase Contract Between the City of Canton, Missouri, and the Public Water Supply District #1, of Clark County, Missouri, and Establishing a New Schedule of Charges to be Charged by the City of Canton to the Public Water Supply District #1 of Clark County, Missouri. Bracey seconded the motion and the motion carried. Following its reading by Smith, Bracey moved to have the 2nd reading, by title only, and Upchurch seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the

Page 3 of 5

ORDINANCES continued

REGULAR BOARD MEETING 2016-17

APRIL 18, 2016

Bill No. 16-08

Ordinance NO. 771-C

ordinance was read. Upchurch moved to adopt Bill No. 16 - 08, assign it Ordinance No. 771-C and Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

OTHER BUSINESS

WASTE WATER FINANCING

Bank of Monticello has submitted a proposal to finance the wastewater improvement lease purchase with a fixed rate of 4.35% with an amortization of twenty years. The City will be responsible for any fees from Gilmore and Bell. Wolf motioned to proceed with the lease purchase through Bank of Monticello, Steinbeck seconded and the motion carried.

CHARLANN SCHWAN PARKWAY

Culver-Stockton College has contacted the City and requested permission to run black wrought iron fence along Charlann Schwan Parkway from Oak Street to the baseball field. Charlann Schwan Parkway has a forty foot Right-of-Way and it was uncertain if the fence would actually be in the City Right-of-Way. Upchurch motioned to allow for the wrought iron fence if there is space in the City Right-of-Way with the understanding Culver-Stockton College is responsible for the maintenance and upkeep of the fence. Bracey seconded the motion and the motion passed with 4 aye votes, nay by Steinbeck and Carlin absent.

PUBLIC COMMENTS

Ed Husar of the Quincy Herald Whig inquired if the Board of Aldermen supported the levee walk extension. It was clarified the Board voted to approve the application to the Missouri Department of Conservation and therefore supports the project. A copy of the survey regarding the levee walk extension completed through Survey Monkey was made available to Mr. Husar.

FINANCE COMMITTEE

Upchurch reported Finance met and discussed the 2016-17 Budget and pursuing health insurance quotes from MIRMA and the ECCHIC Group.

PUBLIC WORKS –ENGINEERING REQUEST

Public Works Committee has requested permission to begin advertising for request for qualifications (RFQ's) for engineering of the Green Street lift station upgrade. Upchurch motioned to proceed with the advertising for RFQ's and Steinbeck seconded the motion and the motion carried.

REGULAR BOARD MEETING 2016-17

APRIL 18, 2016

PUBLIC WORKS

Hausdorf reported the waste water upgrades are moving along quickly. Kevan Robbins has earned his DSII license from DNR. Tyler Brumbaugh has passed the CDL test and earned his waste water collections certification from DNR.

POLICE COMMITTEE

The Police Department has hired a new officer, Tiffany Cox. The new vehicle has not been delivered.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

Janney motioned to adjourn and Steinbeck seconded and the meeting adjourned at 8:36 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

Public Hearing Zoning Request

May 16, 2016

City of Canton, 106 N Fifth Street
Canton, Missouri 63435

Mayor Phillips called the Public Hearing to order at 7:01 pm. Attending the meeting were Phillips, aldermen Janney, Upchurch, Steinbeck, and Bracey. Aldermen Carlin and Wolf were absent. Also in attendance were City Clerk Kell, Public Works Director George Hausdorf, Collector La Trisha Crist, Matthew Broderson MIRMA CFO and David Hickman HIC Health Coverage.

Phillips opened the floor to proponents of the proposed zoning change for the property located at 209 N. 6th Street, Canton, Missouri.
There were no comments.

Phillips opened the floor to comments from opponents of the proposed zoning change.
There were no comments.

Hearing no comments from opponents, Phillips thanked everyone for attending the public hearing and closed the hearing at 7:03 pm.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor

Public Hearing

Sewer Rate Increase

May 16, 2016

City of Canton, 106 N Fifth Street
Canton, Missouri 63435

Mayor Phillips called the Public Hearing to order at 7:03 pm. Attending the meeting were Phillips, aldermen Janney, Upchurch, Steinbeck, and Bracey. Aldermen Carlin and Wolf were absent. Also in attendance were City Clerk Kell, Public Works Director George Hausdorf, Collector La Trisha Crist, Matthew Broderson MIRMA CFO and David Hickman HIC Health Coverage.

Phillips opened the floor to proponents of the proposed Public Response to proposed sewer rate increase to finance the improvements of the City of Canton waste water system the minimum charge for sewer connection will increase from \$12.50 to \$17.35 and the usage rate will increase from \$4.05 to \$4.55 per 1000 gallons of water usage. Upon adoption of the ordinance for the proposed rate increase, the proposed waste water increase will go into effect July 1, 2016.

There were no comments.

Phillips opened the floor to comments from opponents of the proposed waste water rate increase.

There were no comments.

Hearing no comments from opponents, Phillips thanked everyone for attending the public hearing and closed the hearing at 7:04 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING

MAY 16, 2016

Mayor Phillips called the meeting to order at 7:00 pm. attending the meeting were Phillips, aldermen Upchurch, Bracey, Steinbeck and Janney. Alderman Wolf and Carlin were absent. Also in attendance; City Clerk Kell, Chief Crandell, Public Works Director George Hausdorf, Collector La Trisha Crist, Matthew Broderson MIRMA CFO and David Hickman HIC Health Coverage.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from April 18, 2016; Regular Board Meeting and Committee Meetings; April Collector's and Treasurer's report; and Appropriations. Motion carried.

RESOLUTION FIREWORKS AT CULVER-STOCKTON COLLEGE

Steinbeck motioned to approve the Resolution to Permit Culver-Stockton College to discharge fireworks on Friday, October 7th, 2016 and Upchurch seconded the motioned to adopt the resolution. Motion carried.

EMPLOYEE HEALTH INSURANCE

Matthew Broderson presented information regarding health coverage for the City of Canton employees using a combination of major medical coverage, self-insurance and pooled funds with other members of MIRMA. No action was taken.

ENGINEER SELECTION GREEN STREET LIFT STATION

Advertising was not published, no action at this time.

FLOOD PLAIN MANAGER

Phillips requested the City Code be updated to have the flood plain manager responsibilities fall under the Emergency Management Director. Steinbeck motioned for the City Attorney to draft an ordinance transferring the duties of the Flood Plain Manager to the Emergency Management Director. Upchurch seconded the motion and the motion carried.

ADVERTISE FOR BUILDING INSPECTOR

Phillips presented qualifications for a building inspector and requested authorization to advertise to enter into a contract with a qualified individual for establishing a building code and provide building inspection services for the City of Canton. Upchurch motioned to advertise for building inspector services and Bracey seconded. Motion carried.

NELSON PROPERTY

Phillips informed the Board that Duane Nelson has received his order of findings and fact and has 60 days to clean up the property at 609 Clark Street.

W.L. MILLER PAY REQUEST

W.L. Miller has submitted a pay request for the balance of their contract in the amount of \$53,947.38 for street improvements. Hausdorf requested a retainage until Miller sweeps up the excess gravel. Janney motioned to pay W.L. Miller less a ten percent retainage, Upchurch seconded the motion and the motion carried.

REGULAR BOARD MEETING

MAY 16, 2016

2016-2017 BUDGET

The proposed budget reflects a new roof for City Hall, and the new premium for health insurance. The budget does not reflect the revenues for new waste water rate or the expenditures for the waste water improvements. On June 9th at 5:30 p.m. there will be a Special Board meeting to decide on the health insurance options for the City employees.

ORDINANCES

Bill No. 16-09

Ordinance NO. 772-C

Bracey moved to have the first reading, by title only, of Bill No. 16-09, proposed Ordinance NO. 772-C, An Ordinance Amending Chapter 405 of the Municipal Code of the City of Canton, Missouri, Establishing a New Sub-district to the Central Business District to be designated as "The Downtown Overlay Sub-District" Upchurch seconded the motion. Motion carried. Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Steinbeck seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No. 16 – 09, and assign it Ordinance No. 772-C and Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-absent

Motion carried.

ORDINANCES

Bill No. 16-10

Ordinance NO. 773-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-10, proposed Ordinance NO. 773-C, An Ordinance Section 250.020 of the Municipal Code of the City of Canton, Missouri, Changing the Description of the Members of the City Tree Board Steinbeck seconded the motion. Motion carried. Following its reading by Smith, Steinbeck moved to have the 2nd reading, by title only, and Upchurch seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No. 16 – 10, and assign it Ordinance No. 773-C and Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-absent	Carlin	-absent

Motion carried.

REGULAR BOARD MEETING

MAY 16, 2016

OTHER BUSINESS

TOURISM TAX

Phillips informed the Board that he was contacted by the owners of the Centerstone Inn about allowing customers a discount if they stay at the hotel for more than 32 days in a quarter. The owners also explained they are planning a major renovation to hotel and become an independent hotel. The Tourism budget will be adjusted to reflect a small decrease in revenues due to the proposed changes.

BRANDING HIGHWAY 61

Branding of the highway 61 interchange was also discussed and Phillips would like to see a comprehensive plan before any agreements are made.

EVENT –BLACKTOP SOUTH

Tourism is sponsoring the band Blacktop South. The event is based on blues in the district, there will be no cover charge and attendees are asked to bring their own beverage and their own chair.

TUITION REIMBURSEMENT

George Hausdorf has requested tuition reimbursement in the amount of \$918. Bracey motioned to reimburse Hausdorf for his tuition expense and Upchurch seconded the motion. Motion carried.

TUITION REIMBURSEMENT

Hausdorf will be taking statistics this summer and has requested tuition reimbursement for this class. Upchurch motioned to reimburse Hausdorf for successful completion of this course. Steinbeck seconded and the motion carried.

CULVER-STOCKTON COLLEGE HOUSING

Culver-Stockton College is in the need of additional housing for the fall semester and plans to renovate 406 S. Monticello Road and 404 S. Monticello Road into temporary dormitories. This will go before the Board of Adjustment in June.

BUILDING PERMITS

A recent building permit issued to Kenneth Reiffer was discussed. Board of Adjustment met and approved the variance however set backs were not established or followed. No further action was taken. The time limit on building permits was discussed and it was agreed building permits should have an expiration date. Steinbeck motioned to have the City Attorney research the expiration of building permits and Upchurch seconded the motion. Motion carried.

REGULAR BOARD MEETING

MAY 16, 2016

PUBLIC COMMENTS AND QUESTIONS

No public comments

POLICE COMMITTEE

The police department hired a new officer, Tiffany Cox.

PUBLIC WORKS COMMITTEE

Public Works did not have a meeting

FINANCE COMMITTEE

Finance met and discussed the budget.

ANNOUNCEMENTS

Steinbeck asked about any legislation in place preventing the removal of rock from the levee? Hausdorf explained the rip rap on the levee is at least 2.5 feet thick and he keeps a very close eye on the levee. If rocks were moved he would know about it and during his tenure to date has not experienced rocks being removed.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 9:08 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

ENGINEER SELECTION MEETING
City of Canton, 106 N. Fifth St., Canton, Missouri 63435

Monday, June 3, 2016

Mayor Phillips called the meeting to order at 2:30 pm. Those in attendance included: Mayor, Jarrod Phillips; Public Works Director, George Hausdorf; and City Clerk, Cindy Kell.

Members present reviewed the Requests for Qualifications (RFQ's) from the three Engineering firms that submitted the requested information by the deadline of May 27th, 2016 at 10:00 a.m. The firms submitting RFQ's included (in the order received): Klingner and Associates, Quincy, Illinois; Four Points Land Surveying, Inc., Hannibal, Missouri; and P.S.B.A. Quincy, Illinois.

Phillips, Hausdorf, and Kell then completed the Consultant Selection Rating. Each firm was rated on experience and technical competence, capacity and capability, past record of performance, and firm's proximity, the last of which could not be weighted more than ten percent of the total points.

Once the firms were rated, Hausdorf tallied the scores. The firm receiving the most points was P.S.B.A., followed by Klingner and Associates and Four Points Engineering ranked third.

Members present were satisfied with the rankings of the individual firms. By consensus, P.S.B.A. was selected as the engineering firm to provide design and construction services for the Green Street lift station project. Meeting adjourned at 10:30 a.m.

Cynthia Kell, City Clerk

Date

SPECIAL BOARD MEETING

City of Canton – 106 N. Fifth Street, Canton, Missouri June 9, 2016

Mayor Phillips called the meeting to order at 5:30 p.m.

Those attending the meeting were: Mayor Phillips, aldermen Carlin, Steinbeck, Wolf, Janney, and Bracey. Alderman Upchurch was absent. Also in attendance: City Clerk Kell; Public Works Director George Hausdorf; and City Attorney Dennis Smith, Smith left after the passage of the Bill 16-12 Ordinance 775-C. Larry Arnold arrive approximately 6:10 p.m. and left shortly after being told of the Board's decision.

PAY REQUEST #1 – LAGOON CELL 2 & 3 LEVEE RAISE

PSBA has submitted a pay request for Bleigh Construction Company for the work completed and or materials purchased and stored to date for the Lagoon Cell 2&3 Levee Raise. The total work completed is \$123,411.50 less the ten percent retainage fee of \$12,341.15 for a total pay request of \$111,070.35. Wolf motioned to pay Bleigh Construction Company the \$111,070.35, Bracey seconded the motion and the motion carried.

LEVEE CAP

The City of Canton has received a permit from the Army Corps of Engineers to cap the levee on the east side where the cotton wood trees were recently removed. A mixture of sand and rip rap is available for directly on top of the rip rap to achieve a 4 to 1 slope for mowing. The mixture of sand and rip rap will be sealed with clay and grass with the project cost estimate at \$26,500. Public Works Director Hausdorf would like to bid the project out. Bracey motioned to bid out the proposed project, Carlin seconded the motion and the motion carried.

HEALTH INSURANCE

Request for proposals has been submitted to a regional paper, no action will be taken at this time.

SUN-N-SURF WATER BILL

Last summer the Sun-N-Surf swimming pool decided to use City water to fill the swimming pool. Their water bill ended up costing more than they anticipated and have requested assistance in covering the bill. Phillips suggested a fifty percent reduction to the bill and the balance paid over the next twelve months. Janney motioned to reduce the outstanding balance for the Sun N Surf pool by fifty percent and pay the balance back over the next twelve months. Steinbeck seconded the motion and the motion carried.

ENGINEER SELECTION FOR LIFT STATION

PSBA was selected to provide the engineering for upgrades to the Green Street lift station. Improvements to the lift station are to increase the capacity of sewage pumped to the lagoon. The lagoon is currently being modified to increase its holding capacity, but the Green Street lift station and the force main are the limiting factors in how much can reach the lagoon in a timely manner. Engineering improvements to the lift station by increasing pumping capacity and increasing the force main size will aid in the timeliness of the wastewater reaching the lagoon. The changes made to the lift station will also address the continued growth on the hill. The engineering and improvements will be paid

SPECIAL BOARD MEETING

City of Canton – 106 N. Fifth Street, Canton, Missouri June 9, 2016

ENGINEER SELECTION FOR LIFT STATION cont.

from the increase in sewer rates that will take effect in August. Wolf inquired as to the scoring for the Engineering firms. Three firms submitted information regarding their qualifications; Four Points Surveying out of Hannibal scored lowest; Klingner's score was 2 points less than the score for PSBA. Bracey motioned to contract with PSBA for the engineering services to determine the work needed on the Main Lift Station at a per hour rate not to exceed \$12,000. Steinbeck seconded the motion and the motion carried.

SUN-N- SURF

Larry Arnold arrived and was filled in on the decision of the Board regarding the Sun-N-Surf swimming pool water bill.

ORDINANCE

Bill No. 16-12

Ordinance NO. 775-C

Wolf moved to have the first reading, by title only, of Bill No. 16-12, proposed Ordinance NO. 775-C, an Ordinance Approving the Formation of a Missouri Nonprofit Corporation to Facilitate the Financing of Capital Improvements on Behalf of the City of Canton, Missouri and Bracey seconded. Motion carried. Following its reading by Smith, Carlin moved to have the 2nd reading, by title only, and Wolf seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read. Wolf moved to adopt Bill No. 16 – 12, and assign it Ordinance No. 775-C and Janney seconded.

Roll call vote:

Upchurch	-absent	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-aye

Motion carried.

OTHER BUSINESS-CHANGE ORDER

A change order has been submitted for the lagoon project to have the guide rails installed for the Baffle System at a cost of \$4,343.00. Janney motioned to authorize the change order for the installation of the guide rails and Wolf seconded. Motion carried.

OTHER BUSINESS-2016-2017 Budget

The proposed budget was reviewed and includes an additional tractor to meet the mowing needs of the City. The health insurance cost is the proposed premium from Anthem Blue Cross Blue Shield. There were no changes since it was made available at the May Board meeting.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 7:32 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING

JUNE 20, 2016

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips, aldermen Bracey, Upchurch, Wolf, Janney and Steinbeck. Carlin was absent. Also in attendance: City Clerk Kell; Chief Crandell; Public Works Director Hausdorf; Aaron Knocke and Crystal Bell of A&C Painting, Diane Bozarth Chief Financial Officer of Culver-Stockton College.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from the May 16, 2016 Regular Board Meeting and May Committee Meetings, May Collector's and Treasurer's reports and appropriations. Motion carried.

PROCLAMATIONS

Phillips presented a Proclamation to Aaron Knocke and Crystal Bell recognizing their new business A&C Painting. A&C Painting offers an opportunity to paint on canvas in a casual and fun group setting.

RESOLUTION AMEND 2015-2016 BUDGET

Upchurch motioned to adopt the resolution to amend the 2015-2016 Budget. Steinbeck seconded the motion and the motion carried.

RESOLUTION TO ADOPT THE 2016-2017 BUDGET

Steinbeck stated he does not like the current trend of most taxes collected with the lowest percentage collected. Phillips countered the increased tax levy for the levee improvements to meet the General Obligation Bond payments was and is necessary and the City cannot raise the tax levy without voter approval. Concern over water and sewer rates was also raised by Steinbeck, but Phillips pointed out all municipalities are facing the same mandates Canton is just a head of the curve as far as meeting those mandates. Upchurch motioned to adopt the resolution for the 2016-2017 Budget and Bracey seconded. Motion carried.

CULVER-STOCKTON COLLEGE TEMPORARY USE PERMIT

Board of Adjustment met on June 13th and heard from residents regarding Culver-Stockton College's (C-SC) request for a temporary use permit. The Board of Adjustments recommendation was against the temporary use permit to C-SC. Smith explained the Board of Adjustment is an appeals Board and their say is final. The next step for C-SC would be to request a zoning change, however the same residents present for the Board of Adjustments meeting would be notified and comments taken into consideration at the meeting for a zoning change request. Bozarth stated C-SC can still use the properties as single family residence defined in the City Code as follows: *One (1) or more persons who live together in one (1) dwelling unit and maintaining a common household. May consist of a single person or of two (2) or more persons, whether or not related by blood, marriage or adoption. May also include domestic servants and gratuitous guests.* Bozarth repeated there is a 50/50 chance the extra rooms would be needed, but C-SC cannot wait until the fall, they need a little breathing room. No action was taken.

REGULAR BOARD MEETING

JUNE 20, 2016

OLD LEVEE GATE

The City still has the old levee gate stored in the equipment shelter at 1110 N. Fourth Street. The equipment shelter is need of repairs and falls under the Army Corps of Engineers levee inspection and the City will be sited for its poor condition. Discussion of selling the gate for scrap, cutting the gate up and selling pieces as souvenirs, or placing a piece in the ground for photo opportunities were all discussed. Consensus was to think about options and readdress at the next Board meeting in July.

EQUIPMENT SHELTER

To be addressed at the July Board Meeting

LIQUOR LICENSES

Upchurch motioned to approve the liquor licenses for the following businesses pending proper payment to the City and proof of their State Liquor License:

Ayerco #28, 400 N. Fourth St.

Ayerco #32, 1700 Oak St.

Casey's General Store, 108 S. Fourth

Centerstone Inn LLC, 1701 Oak Street

Cotton Bowl, 1107 White St.

County Market, 1805 Elm Street

Dollar General Corporation – 1709 Elm

Los Nopales Mexican Restaurant, 400 Clark St.

O.C.'s, 500 Clark St.

Primo's, 107 N. Fourth

Pub 3one4 314 Lewis Street

Tennyson Enterprises-Pizza Hut, 1602 White St.

Bracey seconded the motion. Motion carried.

BUILDING PERMITS

The effective time of a building permit was determined to be six months. A draft ordinance was inadvertently left out of the packet and not available for review, but will be addressed at the next Board Meeting.

NO PARKING ON MONTGOMERY STREET

Phillips inquired if the Board might reconsider allowing parking on the south side of Montgomery Street. The north side of Montgomery has parking for themselves and guests whereas the south side residents do not. The Board requested the Mayor contact the Canton Senior Housing Board regarding this change.

LANDLORD UTILITY SHUT OFF

Kell explained a landlord recently contacted City Hall requesting the water be shutoff at a property where the tenant has not paid the bill. Kell spoke to the Mayor and Smith and it was agreed to not turn off the water, but there is no written policy. Smith was asked to provide a written policy on turning off the water when landlords and tenants are involved.

REGULAR BOARD MEETING

JUNE 20, 2016

EDM DAY

Phillips explained it is time to meet with Amanda Sorenson regarding Extreme Dome Makeover day here in Canton and asked if members of the Board had any suggestions for projects. Steinbeck mentioned Roger Renfro was considering some projects and that he might like assistance. Phillips asked if members had any suggestions for projects to contact Amanda Sorenson or e-mail the City Clerk. Members were also encouraged to forward property violations to the Police Department or sent to the City Clerk to be addressed.

HIGHWAY 61 INTERCHANGE

Request to send a letter to MODOT's District Engineer regarding maintenance of the area to the east of the north bound highway 61 exit ramp. Steinbeck motioned to authorize the letter of request to MODOT's District Engineer be sent to request authorization to maintain part of MODOT right of way. Upchurch seconded the motion and the motion carried.

SENATE BILL 491

General Code has provided information and a price quote of \$1,195 to update the existing code to meet the requirements of Senate Bill 491. Upchurch motioned to authorize General Code to update the City Code to be in compliance with Senate Bill 491 and Wolf seconded. Motion carried.

WATER TOWER EQUIPMENT SHELTER

Marion-Lewis County 911 contacted the City regarding the installation of an equipment shelter at the north water tower to house the 911 repeaters and base stations. Discussion regarding the cables on the water tower ladder and the City's ability to assist with the required concrete pad for the equipment shelter were all discussed. No action was taken.

BUILDING INSPECTOR

Three individuals submitted information regarding the open position for Building Inspector. By consensus two individuals will be interviewed. Phillips formed an ad hoc committee to participate in the interview process and select a building inspector for the City. Bracey, Janney, Hausdorf and Crandell were assigned to the committee that will meet after the Fourth of July.

HEALTH INSURANCE

MIRMA and the ECCHiC Group provided proposals to the City for Health Coverage for the City Employees. The MIRMA proposal was part of the MIRMA pool and the ECCHiC Group provides assistance for the City to stand on its own. Upchurch motioned to accept the ECCHiC Group proposal. Steinbeck seconded and the motion carried.

REGULAR BOARD MEETING

JUNE 20, 2016

ORDINANCES

Bill No. 16-11

Ordinance NO. 774-C

Wolf moved to have the first reading, by title only, of Bill No. 16-11, proposed Ordinance No. 774-C, an Ordinance Amending Municipal Sewer Rates for the City of Canton, Missouri, to Provide for an Increase in Revenue to the City of Canton, Missouri, Municipal Sewer System to Meet the Cost of Operation and Maintenance of the Sewer System to Meet the Cost of Operation and Provide Sufficient Revenue for the Payment of Municipal Sewer Revenue Bonds Previously Authorized by the Voters, and to Keep the Municipal Sewer System in Operating Condition Upchurch seconded the motion. Motion carried. Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Wolf seconded. Motion carried and the ordinance was read.

Upchurch moved to adopt Bill No.16-11, and assign it Ordinance No. 774-C and Wolf seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

Bill No. 16-13

Ordinance NO. 776-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-13, proposed Ordinance No. 776-C, an Ordinance Rezoning Land Located in the City of Canton, Missouri from R-2 One Family Dwelling District to R3A Multiple Family Dwelling District Bracey seconded the motion. Motion carried. Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Steinbeck seconded. Motion carried and the ordinance was read. Steinbeck moved to adopt Bill No.16-13, and assign it Ordinance No. 776-C and Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

Bill No. 16-14

Ordinance NO. 777-C

Upchurch moved to have the first reading, by title only, of Bill No. 16-14, proposed Ordinance No. 777-C, an Ordinance amending Section 410.030, B, of the Municipal Code of the City of Canton, Missouri, Changing the Designation of Floodplain Administrator from the Building Inspector to the Emergency Management Director Wolf seconded the motion. Motion carried. Following its reading by Smith, Upchurch moved to have the 2nd reading, by title only, and Bracey seconded. Motion carried and the ordinance was read. Upchurch moved to adopt Bill No.16-14, and assign it Ordinance No. 777-C and Steinbeck seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

REGULAR BOARD MEETING

JUNE 20, 2016

OTHER BUSINESS

TREE AT 712 WASHINGTON

Ray and Vincinne Weathers sent a letter to the City of Canton requesting the City reconsider cutting down a tree located in the right of way in front of their house located at 712 Washington. Weathers stated in their letter they are concerned for their safety afraid the tree will fall on their house. Numerous limbs have fallen from the tree and one limb fell from the tree and knocked their gutter off. The Chairman of the tree board did not see any reason to cut the tree down. Upchurch suggested contacting the Missouri Department of Conservation Forester. Kell will contact the Missouri Department of Conservation regarding an evaluation of the tree.

ANONYMOUS LETTER

A letter was received by the City of Canton regarding the tiny home parked in the City Hall parking lot. The entire letter was typed, including the signature name R.L. Jones, the letter was sent under an amateur letter head indicating Ramsey Jones Homes. The letter was not from Ramsey Jones Homes and Phillips just wanted to make the Board aware of the correspondence received. The tiny home was part of the Tri State Housing Summit organized by NECAC.

MARTIN PARK

Martin Park has recently been the site of unusual vandalism and Phillips inquired about finding a solution. Apparently an individual has defecated on the bathroom floor or in front of the bathroom door. Security options were discussed, no action was taken.

PUBLIC COMMENTS

There were no public comments.

POLICE COMMITTEE

Crandell reported business as usual and the new vehicle has not arrived yet.

FINANCE COMMITTEE

Upchurch stated the Finance Committee met and discussed Health Insurance and the most recent final rule on exempt employees.

PUBLIC WORKS

Hausdorf reported Carlin has had some health issues and unable to attend any meetings. The pilings have been driven in for the curtain at the lagoon and PSBA is working the bid specs for the curtain that will go into the lagoon. Parks are good and everything else is going good.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 8:43 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor