

**REGULAR BOARD MEETING**  
**SEPTEMBER 18, 2017**

Mayor Phillips called the meeting to order at 7:03 pm. Those attending the meeting were Phillips, aldermen Bracey, Upchurch, Janney, Hausdorf and Wolf. Alderman Steinbeck was absent. Also in attendance; City Attorney Smith, Public Works Director Cindy Kell, City Clerk Seangmany, City Collector La Trisha Crist, Police Chief Ryan Crandell, Scott Robertson, Ferd Niemann, Monty Clark, Jill Brocksmith and Brian Laws

**CONSENT AGENDA**

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from August 21, 2017, Regular Board Meeting and Committee Meetings, August Collector's and Treasurer's report and appropriations. Motion carried.

**VALLEY VIEW MOBILE HOME PARK SET BACKS**

Ferd Niemann appeared before the Board asking for a variance of the setback requirements for mobile homes. If permitted the additional space would allow the placement of two additional homes. After reviewing maps of the trailer park it appeared that several existing mobile homes were set as close to the road as the requested variance. After discussion, Hausdorf motioned a permanent set back variance of 5 feet on Lot 18 in the alley between third and fourth Street, Wolf seconded. Motion carried.

Hausdorf motioned that Lot 17 setback variance of 15 feet is allowed, with the understanding that if any work needs to be done at the right of way that the owners are responsible to move the homes at their expense. Attorney Smith explained that the city does not give up control of the right of way regardless if there is an encroachment. Upchurch seconded and motion carried.

**AMEREN SETTLEMENT**

Ameren Missouri recently settled a class action lawsuit regarding unpaid taxes. Upchurch motioned to approve to assign \$100 to MML for their services in this outcome by October 15<sup>th</sup> and also to allow the Mayor to sign agreement. Bracey seconded and motion carried.

**ORDINANCE CHANGE FOR NUISANCE**

Mayor Phillips explained the nuisance abatement officer could issue the "Notice of Violation" letters, but was unable to issue tickets in the event of non-compliance. Attorney Smith stated that only POST certified police officers can issue tickets. He will prepare a template for the nuisance abatement officer to use in filing information with the city prosecutor's office. The prosecutor can then file the charges without the need to have the police department issue tickets.

**OVERTIME-TIME CARD AND LEAVE TIME POLICY CHANGE**

Sent back to Finance Committee to review and to make another recommendation to present at October 16, 2017 Regular Board Meeting.

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**LEAVE TIME REIMBURSEMENT**

Monty Clark was present to discuss having his leave time restored. After much discussion the Board determined that the leave hours could be restored if the money previously paid as leave time was reimbursed to the city. Alderman Hausdorf suggested a payment plan over the course of several months to allow Mr. Clark to pay the money back without undue financial burden. Mr. Clark did not feel this was a fair option. Mr. Clark departed the meeting, while the Board continued the discussion. It was decided that the personnel manual and time card policies need updating. This assigned to the Personnel Committee for review.

**DEPARTMENT HEAD VACATION BUYOUT**

Bracey motioned to give Cindy Kell and Ryan Crandell an extension of 3 months at their anniversary date to use vacation time. Upchurch seconded and motion carried.

**PAY ESTIMATE # 5 CANTON LAGOON OUTFALL RELOCATION**

Bracey motioned for payment of completed work in the amount of \$39,424.20 to Keokuk contractors, Wolf seconded, motion carried.

**AWARD STREET BID**

Received one bid form WL Miller for the street paving program. A change order will be necessary as there was an error in the bid specifications for some of the roads. WL Miller agreed that a change order would be acceptable to their company. Hausdorf motioned to accept and approved the Mayor to sign the change order, Bracey seconded. Motion carried.

**AWARD LEASE PURCHASE FINANCE PACKAGE**

The first bid opened was from Canton State Bank with an Interest rate of 2.875% for 2 years

The second bid opened was from Bank of Monticello with an Interest rate of 3.95% for 2 years

The Third bid opened was from Commerce Bank with an Interest rate of 2.38% for 2 years fixed

Wolf motioned to accept Canton State Bank bid, due to Interest Rate and Home Town Preference. Hausdorf seconded, motion carried.

**UPDATED TREE LIST**

Upchurch motioned to approve the Tree Board Tree List, Janney seconded. Motion carried.

**BREAST CANCER WALK**

Culver- Stockton Kappa Alpha Psi presented a map for a Breast Cancer fundraising walk. Bracey motioned to accept the Route map, Upchurch seconded. Motion carried.

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ORDINANCES

**Bill No. 17-11**                    **Ordinance NO. 797-C**

Bracey moved to have the first reading, by title only, of Bill No. 17-11, proposed Ordinance NO. 797-C, an Ordinance of the City of Canton, Missouri, Establishing an occupational license fee for all persons or other entities operating businesses within the City of Canton, Missouri; providing fire, windstorm and extended coverage insurance on all placed of business, and providing for penalties for the violation of the ordinance. Wolf seconded the motion and the motion carried. Following its reading by Smith, Bracey moved to have the 2nd reading, by title only, and Bracey seconded. Copies of the proposed bill have previously been made available to the public, the motion carried and the ordinance was read.

Upchurch moved to adopt Bill No. 17 - 11, and assign it Ordinance No. 797-C and Bracey seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-absent	Janney	-aye
Wolf	-aye	Hausdorf	-aye

Motion carried.

**OTHER BUSINESS**

Peggy Wolf would like all Fireworks Ordinances to be revisited. She wants Culver Stockton's Home Coming Fireworks time to be changed to an earlier time.

Hausdorf complained that the I-beam is still at the car wash and the City needs to remove it ASAP and if the city removes it, the cost should be billed to the owner of the carwash.

**PUBLIC COMMENTS**

There were no public comments.

**FINANCE COMMITTEE**

All issues were on the Regular Board Meeting Agenda.

**PUBLIC WORKS**

Nothing reported.

**POLICE COMMITTEE**

Crandell stated that a forth Officer has been hired. In November the fifth Officer should begin duties.

**ANNOUNCEMENTS**

There were no announcements.

**ADJOURNMENT**

Janney motioned to adjourn and Bracey seconded and the meeting adjourned at 9:02 p.m.

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Christina Seangmany, City Clerk

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Jarrood Phillips, Mayor