

REGULAR BOARD MEETING

AUGUST 15, 2016

Mayor Phillips called the meeting to order at 7:03 pm. Those attending the meeting were Phillips, aldermen Bracey, Upchurch, Wolf, and Janney. Dan Steinbeck arrived at 7:20 P.M. and Kevin Carlin was absent. Also in attendance: Public Works Director George Hausdorf, City Clerk Cynthia Kell, Collector La Trisha Crist; and Canton Community Center Board Members Scott Robertson, Charles King, Lissa King, Jessica Jansen, William Jansen Sr., William Jansen Jr., Jeremy Tryon and Crystal Bell.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from July 18, 2016 Regular Board Meeting and Committee Meetings, July Collector's and Treasurer's report and appropriations. Motion carried.

CERTIFIED LOCAL GOVERNMENT

Phillips informed the Board of Aldermen the City is currently pursuing CLG Certification. The Missouri Certified Local Government (CLG) Program is administered in Missouri by the Department of Natural Resources' State Historic Preservation Office (SHPO). Implementing a historic preservation program at the local level is the best protection that can be devised for the cultural resources of a community. Phillips anticipates the City being able to submit the required documentation for certification before year end.

MINIMUM HOUSING STANDARDS

A draft ordinance proposing minimum building standards was available for review. Upchurch stated the definition of family and dormitory should be carefully reviewed and kitchen is defined twice in the draft ordinance. Limits of non-blood residents in one household was discussed and Phillips identified parking is more of an issue than the number of people in a household. No action was taken.

PROPOSED RIGHT OF WAY UTILITY PERMITS

Public Works is still pursuing the Right of Way utility permits and a committee of the whole meeting may be necessary to address some of the public works projects.

CHANGE ORDER #4 LAGOON CELL 2&3 LEVEE RAISE

PSBA has submitted a change order request to adjust the contract for the lagoon cell 2&3 levee raise to the final as-built quantities resulting in a decrease of \$83,304. Bracey motioned to accept the change order for the lagoon cell 2&3 levee raise and Upchurch seconded, motion carried.

PAY REQUEST #3 LAGOON CELL 2&3 LEVEE RAISE

PSBA has submitted a pay request for Bleigh Construction in the amount of \$166,416.25. This is the balance of the contract for the Lagoon Cell 2&3 Levee Raise and Hausdorf is satisfied with the work performed. Wolf motioned to pay Bleigh Construction \$166,416.25 and Upchurch seconded, motion carried.

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LAGOON DISINFECTION BIDS

Two bids were received for the lagoon disinfection; Bleigh Construction bid \$149,500 and Keokuk Contractors bid \$183,690. Hausdorf recommended proceeding with Bleigh Construction and request a change order to eliminate the Fiberglass Building, the IBC Tote Containment, and the Bradley Safety Shower & Eye Wash Combination from the bid. The deadline for completion of the lagoon disinfection is April 1, 2017. The bid specifications include the construction of the footings and concrete pad for the fiberglass building which has already been poured. Steinbeck motioned to accept Bleigh Construction's bid and request a change order to remove the following three items: the fiberglass building, the IBC Tote Containment, and the Bradley Safety Shower & Eye Wash Combination from the contract. Wolf seconded and the motion carried.

CULVER-STOCKTON COLLEGE WATER LINE EXTENSION

Hausdorf explained to the Board of Aldermen that Culver-Stockton College (C-SC) would like to extend the water main to the location of the new residence hall scheduled to be built west of Henderson Hall in 2017. The City has proposed a two phase process to provide a water main west of Henderson Hall that would circulate and include fire suppression capabilities. The main and fire hydrant will be in close proximity of the new residence hall, the current physical plant and the current athletic facility. C-SC will be responsible for all pipes, hydrants, mechanical joint couplings, gland packs, fill sand and any additional materials. The City will provide labor, tools and equipment to lay any excavated water line. If C-SC decides to bore any water lines this will be their fiscal responsibility. Upchurch motioned to authorize the Mayor to execute an application to the Missouri Department of Natural Resources for Phase 1 and Phase 2 of the proposed water line extension for Culver-Stockton College, Steinbeck seconded the motion

LOCAL LAW ENFORCEMENT GRANT

The Police Department is applying for body cameras and a patrol camera.

EXTREME DOME MAKOVER DAY

Culver-Stockton College will once again be organizing Extreme Dome Makeover Day within the Community. Students will be moving furniture at City Hall in preparation for the carpets to be cleaned and the parking lot at the levee walk will be swept and the parking stripes painted.

TAX LEVY AND PUBLIC HEARING

Seven days are needed to post the public hearing for the tax levy. The tax assessments reports for the City of Canton were not received from Lewis County until Friday, August 12th and the City Collector has to review the reports and provide final assessment figures. By consensus a public hearing will be held on August 29th, 2016 at 7 p.m. followed by a Special Board meeting to set the Tax Levy for 2016.

MAYORAL APPOINTMENTS

Phillips requested the appointment of Barry Matthes to the Board of Adjustments. Upchurch motioned to accept the appointment of Barry Matthes to the Board of Adjustment and Wolf seconded and the motion carried.

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LORA STROUD

Phillips informed the Board the Board of Adjustments will meet on Thursday, August 18th, 2016 to review an appeal from Lora Stroud regarding her property at 506 White Street. Contractors poured footings and sidewalks without an approved building permit.

ORDINANCE

Bill No. 14-16

Ordinance NO. 736-C

Wolf moved to have the first reading, by title only, of Bill No. 14-16, proposed Ordinance NO. 736 -C, an ordinance reaffirming the action of original ordinance number 358-C establishing procedures for disclosure of potential conflict of interest and substantial interests for certain municipal officials on August 19, 1991, in compliance with chapter 105, RSMO, as amended, and establishing the effective date thereof. Steinbeck seconded the motion. Motion carried.

Following its reading by Smith, Steinbeck moved to have the 2nd reading, by title only, and Wolf seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Bracey moved to adopt Bill No. 14- 16, and assign it Ordinance No. 736-C and Upchurch seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

OTHER BUSINESS – CANTON COMMUNITY CENTER

Crystal Bell, President of the Canton Community Center (CCC), informed the Board of Aldermen that the CCC has been awarded a grant for the center as a business incubator. Their timeline is to have a soft opening January 1st 2017 and completely open January 15th, 2017. Monte Stock has been named the Architect for the project. Bell explained the CCC will be a one of a kind place in Canton as it is the only non-religious private 501-C3 facility available that individuals or organizations can host an event in Canton. The grant will provide for the inside of the building and Bell is requesting a partnership with the City for the parking lot. The parking lot is in need of resurfacing and two bids were received one for \$26,850 and the other for \$25,250, more than half of the total project. The City Attorney’s response was provided prior to the meeting stating it is against the Constitution to provide public money to private organizations. Bell explained she is looking for a solution. Bell also informed the Board the sidewalks leading to the parking lot are not handicap accessible because they are too narrow. Bell explained there are other communities that have partnered with their City for maintenance of the grounds. Bell did not have all the information at this time as to how other communities were able to form this partnership. It was suggested the CCC take advantage of the City’s sidewalk program were the City will remove the damaged sidewalk and pay for the concrete and the CCC provide the labor. The CCC received \$45,000 in grant money. No action was taken.

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OTHER BUSINESS- RELAY FOR LIFE

Mat Holt has requested the use of Martin Park and street closures for the Relay for Life event coming up September 17, 2016. Upchurch motioned to authorize the use of Martin Park and the related street closures for the Relay for Life event, Bracey seconded and the motion carried.

PUBLIC COMMENTS AND QUESTIONS

There were no public comments or questions.

FINANCE COMMITTEE

Upchurch reported Finance is scheduled to meet on August 30th, 2016.

PUBLIC WORKS

Hausdorf reported all of Public works items have been covered previously in tonight's meeting.

POLICE COMMITTEE

Janney reported the Police Committee did not meet.

ANNOUNCEMENTS-CLG

Steinbeck inquired about the Certified Local Government (CLG) status and the comment of no cost to the City except there is a 60/40 match. Phillips explained that is only if the City participates in a grant through the program. The CLG status will allow the City of Canton to complete a historic survey and allow for historic tax credits.

ANNOUNCEMENTS-608 WASHINGTON

The Planning Commission met on Thursday, August 11th and has determined the Cognitive Learning Center meets the requirements of Article IV Section 405.120 for 608 Washington and can conduct business by the name of business they so choose.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 8:28 p.m.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor