

## **REGULAR BOARD MEETING**

**FEBRUARY 16, 2016**

Mayor Phillips called the meeting to order at 7:03 pm. Those attending the meeting were Phillips, aldermen Bracey, Janney, Upchurch, Carlin, Steinbeck and Wolf. Also in attendance: City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, Chief Crandell, Sam MacDonald, Megan Green, Hannah Anderson, Marcus Haley, Zach Hollingsworth, Courtney Hendricks, Stephanie Howard, Auybriana Johnson, and Chad DeWaard.

### **CONSENT AGENDA**

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from January 19, 2016 Regular Board Meeting, minutes from January Committee Meetings, January Collector's and Treasurer's report and appropriations. Motion carried.

### **2011 REVENUE BONDS**

Sam MacDonald from McLiney and Company explained to the Board the 2011 Revenue Bonds can be refinanced and the interest rate reduced from 4.58% to 2.67% for a net interest savings of \$166,000. The additional funds in the Sinking Fund will be used to pay down the principal balance and shorten the payback period to 10 years from 11 years. The closing date for the reissuance of the bonds would be March 29<sup>th</sup>. The additional funds in the Bond Reserve Fund will be used towards the wastewater project and the Bond Reserve can remain at \$50,000. Wolf motioned to proceed with refinancing the 2011 Revenue Bonds and Upchurch seconded the motion. Phillips inquired if the Fed will meet before the refinance is final. MacDonald explained they would but he would keep the City apprised of any changes. The motion carried.

### **HANDICAP PARKING REQUEST**

Amanda Casby requested a handicap parking space in front of 410 Grant to accommodate her father who can no longer walk on his own. Phillips requested Chief Crandell to further investigate the request before any action is taken.

### **MAYOR APPOINTMENT**

Phillips presented Laura Cary to serve on the Parks Board. Steinbeck motioned to approve the appointment of Laura Cary to the Parks Board and Upchurch seconded. Motion carried.

### **LOADING ZONE**

General Code recently contacted Kell and inquired if the City wanted another loading zone added to the code with a time frame of five minutes versus the existing loading zone with a time frame of three minutes. The most recent loading zone was to accommodate the loading and unloading of preschoolers and three minutes did not seem adequate. Steinbeck motioned for the City Attorney to further research the three minute loading zone and its application. Upchurch seconded the motion and the motion carried.

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### **BIDDING PROCESS**

The current bidding process requires publication in the local paper and being a weekly paper, the process can be cumbersome. Smith explained the only items that are required to be bid by State Statute include: insurance, grants, construction management, and special projects. Currently the City's requirement for bidding is more stringent than the State Statute requires. Phillips requested the finance committee to review the bidding process, including budget items versus non-budgeted items.

### **LEVEE TRAIL EXPANSION**

The Tourism Commission would like to extend the levee trail starting at Henderson Street and continue north as time and money allows. There were no objections to pursuing the extension of the levee trail.

### **MOWARN PARTICIPATION**

MOWARN is a participation program for all cities to list equipment available for other participating cities. The City of Canton would list items available and allow other cities to use the item if it is available; it would be the other City's responsibility to transport it. The City of Canton could find equipment on the list and borrow from the other City if it is available and able to transport it. All the City equipment remains under local control and cannot be used unless the City is in agreement. Upchurch stated it appeared to be very similar to the interlibrary loan system. There is no cost to participate in the program. Upchurch motioned for the City to participate in the MOWARN Participation program, Wolf seconded and the motion carried.

### **FIRST FLOOR RESIDENTIAL –CENTRAL BUSINESS B1**

Keith Winge of the Missouri Maine Street Organization recommends the City pursue an ordinance to preserve the commercial integrity of major corridors in the downtown area. The ordinance would eliminate ground floor space for residential purposes to protect the continuity of street side commercial activity in the downtown district. Upchurch motioned to have the City Attorney draft an ordinance prohibiting ground floor residential use in the B1 Central Business District. Bracey seconded the motion. Steinbeck inquired about the residential properties at the corner of 5<sup>th</sup> and Clark and Phillips stated the City Attorney can address the situation. Upchurch stated her concern for first floor storage in the B1 district; this will be addressed at a later date. Hearing no further questions or concerns, the motion carried.

### **BIDS FOR RIP RAP**

The City of Canton accepted bids for the hauling of 500 tons of DL-2 rip rap for the City lagoon upgrades. Hoewing Trucking LLC bid \$5.00 a ton and Pierce Trucking LLC bid \$4.45 a ton. Wolf motioned to accept Pierce Trucking LLC bid of \$4.45 a ton, Steinbeck seconded the motion and the motion carried.

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### **SOLID WASTE BIDS**

Two bids for solid waste removal were received. Republic Services bid was \$12.95 per resident and Area Disposal Inc. bid \$16.50 per resident. Each bid includes a 6% rebate for collecting fees and 2 curbside bulky pickups for the residents. The increase was discussed and any negotiating leverage the City might have was also discussed. Palmyra's fee is \$11.19 per resident which includes every other week curbside recycling pick up. LaGrange's residential fee is \$6.19 per resident; however the City of LaGrange accepts the leachate from the landfill. Hausdorf stated we will not know if Republic Services will negotiate on price unless we ask. Phillips entertained a motion for the Mayor and designated agent(s) to discuss the contract with Republic Services. Steinbeck motioned to authorize the Mayor and designated agent(s) to discuss the proposed solid waste contract. Carlin seconded and the motion carried.

### **OTHER BUSINESS**

Phillips explained PSBA has presented a change order request for the levee gate project and two pay requests. The plans for the levee gate did not have the correct profile for the new height of the levee gate. Charlie Bach of PSBA is currently on vacation and Phillips would like to have the items presented addressed after Bach returns.

### **PUBLIC COMMENTS AND QUESTIONS**

There were no public comments

### **FINANCE COMMITTEE**

Upchurch reported Finance met and prioritized the budgeting goals and objectives. Police Chief Ryan Crandell has been with the City of Canton for more than a year and entitled to his pay raise based on the police department pay scale.

### **POLICE COMMITTEE**

Crandell reported the evidence lockers have been ordered and the security system is up and running. Crandell went to sign paper work for the new police vehicle and the specifications were wrong.

### **PUBLIC WORKS**

Hausdorf has submitted to the Corps of Engineers three 408 Modifications requests for the levee. The first is for the utility pole in the levee at the east end of Clark St., second is to top the rip rap along the east side of the levee where the cotton wood trees used to be so the area can be mowed and maintained, and third for a drainage tube at the ballfield that drains into the diversion channel.

The waste water upgrades included a gravity flow tube to the Mississippi river and after further research it has been determined three phase electricity can be extended to the south end of the lagoon for \$8,700 to provide a lift station for the drainage tube. The lift station will provide a force flow that will keep the pipe clear.

The valves at the lagoon have been put out for bid; each valve has to handle a constant throttle which was not included in the original engineering bid specifications.

The Scada System continues to be a challenge; the cost versus the benefit is under review and a decision to continue with the Scada System needs to be made.

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**PUBLIC WORKS cont.**

Long range plans for the new property at 508 N. Fourth Street are ongoing. It has been determined the high service pump at the water treatment plant has a bent shaft and the cost of the shaft and repair would be \$7,000 whereas a new service pump would cost \$9,500. The high service pump is responsible for pumping the water from the water plant to the City. Hausdorf would like to buy the new pump and keep the housing from the old pump to be repaired and maintained as a backup high service pump at a later date. The new pump requires 7 to 8 weeks lead time. Upchurch motioned due to the urgency of the situation to proceed with the purchase of the new high service pump. Bracey seconded the motion and the motion carried. Paying for the pump was discussed and Steinbeck motioned to increase expense line 7-21-740 by \$9,500 for the purchase of the service pump. Wolf seconded the motion and the motion carried.

**ANNOUNCEMENTS**

Phillips announced the Army Corps of Engineers will be hosting a flood forecast in Quincy, Illinois on March 15th and Hausdorf will be attending the meeting.

**ADJOURNMENT**

Janney motioned to adjourn and Carlin seconded. The meeting adjourned at 8:39 p.m.

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Cynthia Kell, City Clerk

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Jarrold Phillips, Mayor