

REGULAR BOARD MEETING

JULY 21, 2014

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips, aldermen Bracey, Carlin, Upchurch, Janney, Wolf and Steinbeck. Also in attendance; City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, and Chief Shelley. Citizens in attendance: Jim and Stan Logsdon of Great River Contractors, Barb Carskadon and Tony Foust of Carskadon Trailer Court.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from June 16, 2014 Regular Board Meeting and June Committee Meetings, June Collector's and Treasurer's reports and appropriations. Motion carried.

RESOLUTION

Smith read a resolution for the Chamber of Commerce to host a fireworks display at Lewis and Front Street on September 6th in conjunction with Kool Daze at the River. Steinbeck motioned to authorize the Mayor to sign the resolution authorizing a fireworks display pending the Fire Chiefs approval. Upchurch seconded and the motion carried.

MAYORAL APPOINTMENTS

A listing of Mayoral Appointments was presented to the Board of Aldermen for approval. Upchurch motioned to approve the Mayoral Appointments and Wolf seconded. Motion carried.

CANTON COMMUNITY CENTER

A letter was presented to the Board of Aldermen from Jessica Jansen and Crystal Bell asking for a letter of approval for a Community Center to be located at 7th and Lewis. Smith questioned the location of the Center being located in a part of the City zoned residential. No action was taken.

SAFE ROUTES TO SCHOOL

The apparent low bidder for the Safe Routes to School construction is AC Excavating of Liberty, Illinois. The engineers estimate for the project is \$181,266.70 and AC Excavating bid came in at \$197,269.10. The entire project can be awarded, then the City can "change order" a reduction before construction or the "notice to proceed" date to stay within the amount of the grant. Upchurch motioned to award the Safe Routes to School project to AC Excavating. Steinbeck seconded the motion and the motion carried.

OUTDOOR DISPLAYS

Upchurch presented an extensive review of options for outdoor displays and explained the report reflects those items the committee felt were the points of most importance. The samples used as a basis for the proposed ordinance came from locations similar in size to Canton. Bracey motioned to authorize the City of Canton to draft an ordinance regulating outdoor displays and Wolf seconded. Motion carried.

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CITY SIGNS

Crystal Bell, President of the Canton Main Street Organization, presented to the Board of Aldermen a proposal for Wayfinding signs within the City of Canton. The signs will be the size of a stop sign, with the City wheel and Pelican Bob incorporated into the sign. The signs will direct people to various locations including the Riverfront, the downtown area, City Hall and the City Parks. The proposal includes nine Wayfinding Signs plus one larger sign to be placed at the riverfront at the end of Lewis Street and a rectangular sign for the south side of City Hall. Steinbeck motioned to proceed with the proposed plan for the production and placement of the Wayfinding Signs. Upchurch seconded the motion. Concern for mounting a sign on the south wall of City Hall was discussed. Steinbeck amended the motion to eliminate the sign on the south side of City Hall but to allow for a sign at 5th and Lewis pointing north to City Hall. Upchurch seconded the amendment to the motion. Motion carried.

MINI-STORAGE BUILDINGS

The Planning Commission met and discussed mini-storage buildings and presented modifications to the Canton Municipal Code for the B-2 Highway Business District to regulate the placement and use of mini-storage buildings. Upchurch motioned to authorize the City Attorney to draft an ordinance to incorporate the proposed changes to the City of Canton Municipal Code. Wolf seconded the motion and the motion carried.

415 CLARK-REMAINING WALLS

Phillips explained he met with Jim Leone, JR Winters, and City Attorney Smith and discussed the current debt obligation to JR Winters. The remaining exposed common walls were also discussed along with the engineer's recommendation to not penetrate the walls due to the soft brick and mortar. Steinbeck commented we now have water penetrating two buildings. Smith explained the City has no legal obligation to repair the remaining structures. The legality of building a wall alongside the current wall in the adjacent property owner's space was raised. If the wall is not repaired the City can use enforcement laws to bring about repair.

MRWA TRAININGS

The City of Canton will receive priority points on an application for DWSRF loan if Board Members attend a MRWA training workshop. Steinbeck and Upchurch volunteered to attend a MRWA training workshop.

KOOL DAZE STREET CLOSURES

The Chamber of Commerce Kool Daze committee submitted a request for street closures to host a car show in the downtown area. The event is scheduled for September 6, 2014. The request included the closure of 4th Street from 9am to 3pm. Concern for redirecting truck traffic was discussed and it was agreed to send the request back to the Kool Daze committee for other options.

MARK TWAIN INTERNET

The proposal from Mark Twain Internet was not provided at this time and no action was taken.

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EARLY WARNING SIREN CONTRACT

Blue Valley Public Supply provided a maintenance contract for the early warning sirens at a cost of \$3,768 annually and Wireless USA provided a contract for \$1,850 monthly. Upchurch motioned to proceed with the contract from Blue Valley Public Supply and Bracey seconded. Motion carried.

CODE RED-COMMUNICATION NETWORK

Phillips requested the Board of Aldermen consider a contract with Code Red which is a phone calling network service to effectively communicate with the residents of Canton. The service could be used as an advanced notice or in the event of emergency water disruptions. The cost of the service to the City would be \$2,500 annually with a three year contract. There was no action taken. Information regarding cost for a one year contract will be presented at the next meeting.

OTHER BUSINESS-SOLID WASTE GRANT

Kell requested to submit a grant application to the Northeast Missouri Solid Waste District for an additional baler for the Canton Recycling Center. Wolf motioned to authorize the City to submit an application to the NERPC SW District for a baler. Upchurch seconded and the motion carried.

PUBLIC COMMENTS AND QUESTIONS

Jim Logsdon of Great River Contractors requested a building permit for two duplexes and has since changed the application for a single duplex and the building permit has yet to be signed. Smith explained the space they intend to place the two duplexes requires 15,000 square feet and they only have 14,000. Smith continued explaining the ordinance to change the zoning at the current location comes before the Board of Aldermen this evening and once the ordinance is passed the building inspector will be able to sign the building permit.

Tony Foust on behalf of Barbara Carskadon charged the City is responsible for the water lines replaced by the City that are now leaking. All the other lines installed by the City came up through the riser and this particular line does not and Foust stated the City is responsible to repair it based on the contract signed 2 years ago. Hausdorf explained why the City went through some of the risers and that the City was not required to go through any of the risers. Smith read from the agreement Foust referred to and stated the City had no obligation beyond the scope of the contract. Smith's stated the leak is beyond the City's responsibility. Foust then stated the drainage ditch along 7th Street needs a culvert. Phillips stated Hausdorf can work within in his drainage budget to address the drainage ditch.

POLICE COMMITTEE

Shelley reported Police Committee met at 6:00 p.m. and reviewed applications for police officer. The committee discussed search and seizure procedures for cellphones. Shelley reported he is currently working on the report from the animal at large at 6th and Henderson and a MIRMA grant for backup power for the relay station at the north water tower location.

REGULAR BOARD MEETING

JULY 21, 2014

Bill No. 14-13

Ordinance NO. 733-C (continued)

Following its reading by Smith, Wolf moved to have the 2nd reading, by title only, and Upchurch seconded. Motion carried. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Wolf moved to adopt Bill No.14-13, and assign it Ordinance No. 733-C and Upchurch seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-aye

Motion carried.

CLOSED SESSION

Upchurch motioned to go into closed session pursuant to RSMo 610.021(3) "hiring, firing, disciplining or promoting of particular employees by a public governmental body" and Bracey seconded. Vote to close by roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	aye	Wolf	aye

Motion carried at 8:44 p.m.

Steinbeck motioned with a vote of no confidence to authorize the Mayor to terminate or ask for the resignation of the Chief of Police. Upchurch seconded the motion.

Roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	aye	Wolf	aye

Motion carried.

Wolf motioned to return to open session and Carlin seconded the motion.

Roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	aye	Wolf	aye

Motion carried at 9:20 p.m.

ANNOUNCEMENTS

Phillips announced the request of the Chief of Police's resignation.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 9:25 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING

AUGUST 18, 2014

Mayor Phillips called the meeting to order at 7:03 pm. Those attending the meeting were Phillips aldermen Bracey, Upchurch, Wolf, Steinbeck and Janney. Alderman Carlin was absent. Also in attendance: City Attorney Smith; Public Works Director George Hausdorf; City Clerk Kell; Collector Crist; Officer Justin Allen; Robin Jarvis of the Tourism Commission and her husband Kevin Jarvis; Tammy and Ron McCullough owners of the Buckin' Bull; and Candidates of the Republican party for Lewis County, Laura Logsdon, Michelle Caudill, Bonnie Roberson and Karla Richmond.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from July 21, 2014 Regular Board Meeting and Committee Meetings, July Collector's and Treasurer's report and appropriations. Motion carried.

PROCLAMATION – ROBIN JARVIS

Phillips read and presented a Proclamation to Robin Jarvis for her years of service to the Tourism Commission. Robin served on the Tourism Commission since April of 2011.

PSBA OVERSIGHT – LEVEE MODIFICATION

The design of the levee gate has been approved and the approval of the dirt work is currently under discussion and approval is expected any day now. Therefore, PSBA has requested a contract with the scope of work desired. After discussion of the various services that will be needed and frequency Phillips agreed to request a contract with a listing of schedule of services.

AUTHORITY TO BID LEVEE PROJECT

PSBA has requested the authority to bid the levee modification project. PSBA expects the construction permit to be issued soon and would like to advertise for bids as soon as the permit is issued. Steinbeck motioned to authorize PSBA to advertise for bids upon receipt of the Army Corps of Engineers construction permit. Uphurch seconded the motion and the motion carried.

IMPOSING LIABILITY –DRAFT ORDINANCE

Attorney Smith provided a draft ordinance following the State Statute imposing liability on persons in control of premises who provide intoxicating liquor to minors. By consensus no action will be taken until a new chief of police has been hired.

OUTDOOR DIPS LAYS- DRAFT ORDINANCE

A draft ordinance regarding outdoor displays was presented to the Board of Aldermen for review. Steinbeck inquired if this provided for temporary outdoor sales. Smith explained the ordinance does not address temporary sales. The ordinance addresses permanent outdoor displays and the ordinance addresses the need for a permit for such displays in subsection k. Steinbeck also inquired about neat and orderly manner as stated in section j. of the draft ordinance. The Chief of Police will address and define neat and orderly.

REGULAR BOARD MEETING
AUGUST 18, 2014

OUTDOOR DISPLAYS- DRAFT ORDINANCE cont.

The draft ordinance would only apply to those businesses in B-1 Central business district as defined on the district zoning map. Upchurch inquired if the 20% of gross floor area was an acceptable area for outdoor displays. There were no objections and Phillips closed the comment period for the draft ordinance.

CODERED® NEXT SERVICES

CodeRED® next services will provide authorized licensed users to have 24 hours a day, 7 days a week for the purpose of generating high-speed notifications to targeted groups via an internet-hosted software application. The cost of a one year contract is \$2,560. Wolf motioned to proceed with the contract and Upchurch seconded the motion and the motion carried.

EXTREME DOME MAKEOVER DAY

Dr. Todd submitted a request for assistance from the City with the placement of dirt on Extreme Dome Makeover Day. Upchurch motioned for the City to assist with the Steinbeck seconded. Motion carried.

CANTON CARNIVORE

The Canton Carnivore 5k run/walk will be held on October 18th. The run/walk begins at Martin Park and travels north on Second Street to College, west on College to Ninth, south on Ninth to the Concourse, up the Concourse and back down and return to Martin Park the same route. No street closures requested. Wolf motioned to approve the Canton Carnivore 5k run/walk and Upchurch seconded. Motion carried.

KNIGHTS OF COLUMBUS ST. PATRICK'S

K of C St. Patrick's has requested permission to collect money at the 4-way stop of 4th and Lewis on October 10th & 11th. Wolf motioned approval contingent upon receipt of a signed hold harmless agreement. Bracey seconded and the motion carried.

BUCKIN' BULL – CATERER'S PERMIT

The Buckin' Bull in conjunction with the Chamber of Commerce Kool Daze on September 6, 2014 will host a street dance. They have requested a caterer's permit to serve alcohol in the rear of their business and the front out in Lewis Street. Janney motioned to approve a caterer's permit for the Buckin' Bull on September 6th and 7th pending a State license. Bracey seconded the motion and the motion carried.

Bill No. 14-14 Ordinance NO. 734-C

Wolf moved to have the first reading, by title only, of Bill No. 14-14, proposed Ordinance NO. 734 -C, an ordinance amending Chapter 410 of the Canton, Missouri, Municipal Code pertaining to Section 410.010, Selection of Base Flood, and Section 410.030, Identifying Land to Which Chapter 410 of the Canton, Missouri, City Code shall apply Upchurch seconded the motion. Motion carried.

Following its reading by Smith, Steinbeck moved to have the 2nd reading, by title only, and Wolf seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

REGULAR BOARD MEETING

AUGUST 18, 2014

OTHER BUSINESS - RELAY FOR LIFE

The Relay for Life logistics chair Mathew Holt submitted a letter to the City of Canton regarding street traffic and street closures for the Relay for Life on September 20th. Holt requested the streets adjacent to Martin Park have only one-way traffic. Green Street traffic travel east, Third Street traffic travels south and Marion Street traffic west. Holt also requested Green between third and second, Marion between Third and Second, and one block of Third south of Marion be closed the night of the Relay for Life. Upchurch motioned to allow the proposed street changes and closures for the Relay for Life to be held on September 20th. Wolf seconded the motion and the motion carried.

PUBLIC COMMENTS AND QUESTIONS

La Trisha Crist asked the Board of Aldermen about an earlier request for a stop sign at 5th and Lewis and 5th and Clark due to the lack of visibility from parked cars. Phillips asked the Police Committee to address this request.

PUBLIC COMMENTS AND QUESTIONS

Jim Crenshaw asked the Board of Aldermen about the tall grass at 7th and Grant he reported previously to an alderman. Phillips asked Officer Allen to handle this complaint.

FINANCE COMMITTEE

Upchurch reported Finance Committee had not met.

POLICE COMMITTEE

Janney reported Police Committee met and reviewed applications for the Chief of Police position and will set up interviews based on availability of candidates.

PUBLIC WORKS

Hausdorf reported public works committee did not meet. Parks Board met and he and Alderman Wolf were the only two in attendance. Hausdorf explained the gravity flow tube at Green and Second Street is wide open and the water level is high on purpose for the Wetlands Educational Trail. The new mosquito fogger has been used and there is a 60% improvement in application. Hausdorf inquired if anyone has noticed a difference. There were no complaints filed at City Hall or stated at the meeting regarding mosquitos.

ANNOUNCEMENTS

Steinbeck announced that Alderman Janney informed him that during his absence from the May and June Board meetings he was appointed to the cookie committee and presented a package of cookies for those present.

ADJOURNMENT

Wolf motioned to adjourn and Janney seconded. The meeting adjourned at 8:10 p.m.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor

REGULAR BOARD MEETING
SEPTEMBER 15, 2014

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips, aldermen Bracey, Upchurch, Wolf, Steinbeck, and Carlin. Alderman Janney was absent. Also in attendance; City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, Tourism Chairman Jim Upchurch, residents Brenden and Calen Philips, Josh, Andrea, Skylar, Lily, and Cooper Bindsiel. Brenna Phillips joined the meeting at

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from August 18, 2014, Regular Board Meeting and Committee Meetings, August Collector's and Treasurer's report and appropriations. Motion carried.

TAP GRANT

Phillips explained the Missouri Department of Transportation has developed the Transportation Alternatives Program (TAP) to provide for a variety of alternative transportation projects, including Transportation Enhancements, Recreational Trails, Safe Routes to School and Scenic Byways, all in one single funding source. Projects currently under consideration include street lights on Fourth Street from Washington to White and incorporating Lewis to the observation deck on Front Street. The other project under consideration includes sidewalk along the north side of South Monticello Road and Oak Street from Culver-Stockton College to the new park on Brose and Wyaconda. No action was taken.

DERELICT BUILDING UPDATE

Phillips stated he is very pleased with the progress made on the derelict buildings. Upchurch inquired about 606 College. Smith explained the property has change ownership to the Brad and Ann Davis trust and will be torn down and the side of the building next to 415 Clark is scheduled to be resided.

RSVP DOUGLAS COMMUNITY – MEMORANDUM OF UNDERSTANDING

Stacy Nicholas, administrator for the RSVP program at Douglass Community Services, can contact volunteers for the Recycling Center. Approval of the Memorandum of Understanding will allow RSVP to assist the Canton Recycling Program. Upchurch motioned to authorize the City of Canton to sign the Memorandum of Understanding with the Douglas Community RSVP Program. Wolf seconded the motion and the motion carried.

OC's HOMECOMING REQUEST

OC's has once again requested 5th Street be closed from Clark to College for Culver-Stockton College's homecoming weekend. Steinbeck motioned to close 5th Street from Clark to the alley north of Clark from October 24th at 5:00 p.m. to October 25th at 2:00 a.m. and Campen Rental residents must be contacted regarding the street closure. Upchurch seconded the motion and the motion carried.

REGULAR BOARD MEETING

SEPTEMBER 15, 2014

MAYORAL APPOINTMENT – LIBRARY BOARD

Crystal Bell recently resigned from the Library Board and Sara Taylor indicated she was interested in serving on the Library Board. Mayor Phillips requested the Board's approval to appointment Sara Taylor to the Canton Library Board. Wolf motioned to approve Taylor's appointment to the Library Board and Upchurch seconded. Motion carried.

PSBA CONTRACT ENGINEERING ARCHITECTURAL SERVICES

Phillips requested the authority to enter into a service agreement with PSBA for engineering services for the levee raise and slope protection as well as the roadway reconstruction and new highway flood gate with a cost estimate of \$58,500. Steinbeck motioned to authorize Mayor Phillips to enter into a contract with PSBA for engineering services and Upchurch seconded the motion. Wolf inquired why the contract is not an hourly contract with a not to exceed amount. Hausdorf explained the contract provides for the minimum amount of engineering required for the successful completion of the project. Motion carried.

C-SC COLLEGE REQUEST ON CHARLANN SCHWAN PARKWAY

Hausdorf was approached by Culver-Stockton College requesting the gravel along Charlann Schwan Parkway to be removed and grass planted right up to the edge. Hausdorf explained the gravel along the edge of the road provides for stabilization of the road by providing additional support and proper drainage for the road edge. Phillips concurred and thought it best to suggest curb and gutter. Hausdorf was concerned the curb will create parking issues

HAPPY TIME PRESCHOOL

Phillips turned the meeting over to Mayor Pro-tem Sharon Upchurch to address the request from Happy Time Preschool.

Brenna Phillips explained to the Board of Aldermen that currently on the north side of Happy Time Preschool no angle parking is allowed and is not providing enough parking spaces for her parents to park and drop off students. Currently cars are parking parallel to the building from the corner of 4th Street to the alley which does not allow the Happy Time van to pull in and out for loading and unloading. Brenna Phillips requested angle parking on the south side of Madison from 4th Street east to the alley way and a loading and unloading zone beginning at a point equal to the north-west corner of Happy Time Preschool on Madison Street west to the corner of 4th Street. Discussion about why there was no angle parking allowed, cost of changing, and time of loading zone enforcement were all discussed. Wolf motioned for the City Attorney to draft an ordinance allowing for angle parking only on the south side of Madison Street and providing a loading zone, from 8:00 a.m. to 12:00 p.m. Monday through Friday, beginning at a point equal to the north-west corner of Happy Time Preschool on Madison Street west to the corner of 4th Street. Bracey seconded the motion and the motion carried.

REGULAR BOARD MEETING
SEPTEMBER 15, 2014

OTHER BUSINESS- BINDSIEL SEWAGE DAMAGE continued

not find this solution adequate because it would just keep it from her house and pass it on to the neighbor's house. Hausdorf will seek costs for additional generators. Bindsiel asked how will she know what is next? Phillips stated the City Clerk will keep her informed of meetings and progress via e-mail.

OTHER BUSINESS- TOURISM – JIM UPCHURCH

Jim Upchurch informed the Board of Aldermen that the Tourism Commission has spent the last 3 years building attractions based on the knowledge, people will travel one hour for two hours of activity. The levee trail, the observation deck and Wetlands Educational Trail all provide activity for travelers and will be complemented by minor items such as bike racks, and informational kiosks. Jim Upchurch continued by recognizing Joe Clark, Joe Coelho and the other members of the Tourism Commission for their contributions to the Commission. Future priorities for the Commission include increasing our presence in the State, partnering with other tournament type activities in the area that bring people to the area, developing the train depot at Front Street and continued pursuit of destination businesses. Destination businesses draw people to town whereas the gas station is a secondary business. Discussion of creating more of an Amish presence was briefly discussed.

FINANCE COMMITTEE

Finance Committee met and the part time employee was discussed and already addressed by the ordinance passed previously at tonight's meeting. A raise for Public Officials was discussed and it was agreed the Mayor was due a raise. No action was taken. The sidewalk in front of City Hall was discussed and the committee agreed to the plan presented by the Sidewalk Committee. No action was taken. Hausdorf suggested the Sidewalk Committee meet again.

PUBLIC WORKS

Public Works had not met.

POLICE COMMITTEE

No report.

LION'S CLUB

A request to collect at the four-way stop at 4th and Lewis was received from the LaGrange Lion's club. Steinbeck motioned to allow the LaGrange Lion's Club to collect funds at the 4-way of 4th and Lewis on October 25th. Carlin seconded. Wolf stated as long as the hold harmless and proof of insurance has been received. Motion carried.

REGULAR BOARD MEETING

SEPTEMBER 15, 2014

CLOSED SESSION

Wolf motioned to go into closed session pursuant to RSMo 610.021(3) “hiring, firing, disciplining or promoting of particular employees by a public governmental body” and Upchurch seconded. Vote to close by roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	absent	Wolf	aye

Motion carried at 8:28 p.m.

Upchurch motioned to return to open session and Wolf seconded the motion.

Roll call vote:

Steinbeck	aye	Carlin	aye
Bracey	aye	Upchurch	aye
Janney	absent	Wolf	aye

Motion carried at 8:55 p.m.

ANNOUNCEMENTS

There were no announcements

ADJOURNMENT

Wolf motioned to adjourn and Carlin seconded. The meeting adjourned at 8:56 p.m.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING
OCTOBER 20, 2014

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips, aldermen Bracey, Wolf, Janney, Steinbeck, Upchurch and Carlin. Also in attendance: City Attorney Smith; Public Works Director George Hausdorf; City Clerk Kell; City Collector Crist; resident Ashley Wolf; Students of Culver-Stockton College Jinsly Jhon, Dareon Jones, Edgardo Ayala, Nedim Novaliz, Kimberly Clark, Kelly Tomlinson, Renate Richardson, and Michael J. Vera Eastwood.

CONSENT AGENDA

Motion was made by Wolf and seconded by Carlin to amend and approve the minutes of the September 17th Regular Board of Aldermen Meeting. The minutes shall be amended to reflect Alderman Steinbeck voting aye in the roll call votes for Ordinance 742 and 743 not Alderman Dodd. Motion carried.

Upchurch motioned to approve and Bracey seconded the items on the Consent Agenda: Approval of minutes from Committee Meetings, September Collector's and Treasurer's report and appropriations. Motion carried.

PARKING REQUEST

Richard Horner of Shelter Insurance requested the City consider 2 hour parking on Lewis Street from 4th to 5th or remove the yellow no parking zone on the north side of Lewis Street between 4th and 5th adjacent to the alley. Hausdorf explained the yellow curb allowed visibility when exiting the alley onto Lewis between 4th and 5th. Other options to address parking issues in the downtown were discussed and by consensus it was agreed to postpone the request until the next meeting.

BIG BAM (BICYCLE ACROSS MISSOURI)

The City of Canton was approached by Missouri Life Magazine and Off Track Entertainment to host the final night of an across Missouri bike ride. Tourism met and discussed and agreed to the pay the \$5,000 sponsorship fee. Phillips requested the Board ratify the decision to enter into a contract with Big BAM. Steinbeck motioned to ratify the contract and Wolf seconded the motion. Motion carried.

CHANGE ORDER #1 SAFE ROUTES TO SCHOOL

The Safe Routes to School project was reduced by \$15,105.00 due for the work completed by the State of Missouri during their sidewalk project along White Street recently completed. Wolf motioned to approve the change order and Bracey seconded. Motion carried.

PAY REQUEST #1 SAFE ROUTES TO SCHOOL

PSBA submitted a pay request for the work completed and the materials purchased by AC Excavating for the amount of \$22,940.29. Wolf motioned to approve the pay request and Bracey seconded. Motion carried.

REGULAR BOARD MEETING

OCTOBER 20, 2014

LTAP GRANT APPLICATION

Phillips explained to the Board of Aldermen the City has an opportunity to submit an application to the State of Missouri for federal grant funds up to \$240,000 with a 20% match from the City. Phillips requested authorization to submit an application for sidewalk and lighting for Lewis Street from Fourth Street to Front Street connecting the levee walk and observation deck to the downtown and to the sidewalk trail previously completed between Martin Park and Mississippi Park. Upchurch motioned to authorize the City to submit an LTAP application for sidewalk and lighting on Lewis Street from Fourth Street to Front Street. Wolf seconded the motion and the motion carried.

MISSOURI DEPARTMENT OF ENERGY LOAN

The Missouri Department of Economic Development Division of Energy is accepting loan applications for low interest loans to complete energy-efficiency projects. The loan is repaid from energy savings achieved. Phillips requested authorization to submit an application for lighting and windows for City Hall. Wolf motioned and Upchurch seconded to submit an application to the Missouri Department of Economic Development Division of Energy for lighting and windows for City Hall. Motion carried.

2014 GENERAL OBLIGATION BOND

Upchurch motioned to authorize 1.5 million in general obligation bonds for levee improvements. Bracey seconded and the motion carried.

CITY HALL PAY SCALE

No action was taken.

ORDINANCES

Bill No. 14-20

Ordinance NO. 740-C

Upchurch moved to have the first reading, by title only, of Bill No. 14-20, proposed Ordinance NO. 740-C, an Ordinance Establishing Policies and Procedures for the Closing and Opening of the Flood Protection Gates Across Missouri State Route B and the North End of the City of Canton, Missouri Bracey seconded the motion. Motion carried. Following its reading by Smith, Wolf moved to have the 2nd reading, by title only, and Upchurch seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Upchurch moved to adopt Bill No. 14 - 20, and assign it Ordinance No. 740-C and Steinbeck seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-aye

Motion carried.

REGULAR BOARD MEETING
OCTOBER 20, 2014

ORDINANCES

Bill No. 14-21

Ordinance NO. 741-C

Wolf moved to have the first reading, by title only, of Bill No. 14-21, proposed Ordinance NO. 741-C, an Ordinance Modifying a Water Purchase Contract Between the City of Canton, Missouri and the Public Water Supply District #1, of Clark County, Missouri, and Establishing a New Schedule of Charges to be Charged by the City of Canton to the Public Water Supply District #1 of Clark County, Missouri. Upchurch seconded the motion. Motion carried. Following its reading by Smith, Wolf moved to have the 2nd reading, by title only, and Upchurch seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Upchurch moved to adopt Bill No. 14 - 20, and assign it Ordinance No. 740-C and Wolf seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-nay	Janney	-aye
Wolf	-aye	Carlin	-aye

Motion carried.

OTHER BUSINESS

On behalf of the Parks Board, Wolf requested permission to have a Park District only Facebook page and the opportunity to seek funding through on-line funding, such as Go Fund Me. After discussion of a Facebook page Upchurch motioned to permit Parks to create a Facebook page. Steinbeck seconded and the motion carried.

Funding opportunities were further discussed and additional information regarding Cities collecting donations was requested. Smith will research donations to municipalities.

Upchurch raised the topic of a business license and annual inspections for fire safety and proof of insurance. No action was taken.

Steinbeck inquired if there could be an additional street lamp at the intersection of Route P and the East Outer Road. No action was taken.

Hausdorf explained Gene Preibe recently indicated he was willing to transfer the property, on the north side of Henderson Street from the levee to the Corps Road, to the City. Hausdorf requested permission to ask Preibe to donate the property to the City. Wolf motioned to authorize Hausdorf to contact Preibe regarding donation of the property to the City of Canton. Upchurch seconded and the motion carried.

FINANCE COMMITTEE

Upchurch reported Finance Committee met with no new action to report.

REGULAR BOARD MEETING

OCTOBER 20, 2014

PUBLIC WORKS

Hausdorf reported the lease on the skid steer has been renewed. Currently there are three projects awaiting approval from DNR; the water line improvement on McRoberts Road, the wastewater disinfection process upgrade and the water treatment plant modification to add chloramines to the water.

Hausdorf requested permission to shoot elevations at Canton Senior Housing regarding the two buildings that continually have water backup. Steinbeck motioned for Hausdorf to proceed with shooting elevations with written permission and have a letter of opinion drafted based on these elevations. Carlin seconded the motion and the motion carried.

POLICE COMMITTEE

Phillips reported the Police Committee has reviewed applications for officers and a police chief and will be conducting interviews November 3rd and 10th. The 2007 Impala has a knock in the engine and the committee will research the cost of a new vehicle versus repairing the 2007 Impala. The committee approved the purchase of a new server for the Police Department for \$4,000.

ANNOUNCEMENTS

Crist asked the Board about the intersection at 5th and Lewis. The Board discussed possible solutions; add yield signs, change to a 4-way stop, eliminating a parking space, or make it right turn only, no action was taken.

ADJOURNMENT

Wolf motioned to adjourn and Janney seconded. The meeting adjourned at 9:02 p.m.

Cynthia Kell, City Clerk

Jarrod Phillips, Mayor

REGULAR BOARD MEETING
NOVEMBER 17, 2014

Mayor Phillips called the meeting to order at 7:00 pm. Those attending the meeting were Phillips, aldermen Bracey, Janney, Carlin, Steinbeck, Upchurch and Wolf. Also in attendance; City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, Parks Board Chairman Jerry Prather, and Jeff Arp from MIRMA.

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from October 20, 2014 Regular Board Meeting. Motion included approval of minutes of Special Board Meeting and Committee Meetings, October Collector's and Treasurer's report and appropriations. Motion carried.

RESOLUTION - 2014 ELECTION

Wolf motioned and Bracey seconded the approval of the Resolution calling for the 2015 Municipal Election. Mayor Phillips, Aldermen; Upchurch, Bracey and Carlin are at the end of their terms. Motion carried.

Missouri Intergovernmental Risk Management - MIRMA

Jeff Arp, Loss Control Consultant for MIRMA explained the services and trainings offered by MIRMA to assist members in reducing their risk. Arp also presented a plaque to the City awarding \$1,496.00 to the Police Department for the purchase of two wearable personal security cameras.

PARKS BOARD

Jerry Prather recognized members of the Parks Board and presented the Master plan that was recently updated by the Parks Board members. New goals for the parks board include: establishing a facebook page for the Parks to generate input and possible increased funding; establish a name for the new park at Brose and Wakonda Avenue; incorporate a flag pole and blue spruce tree to Central Park; update and landscape the flower garden at the Veterans Memorial in Central Park. The addition of trees to Mississippi Park continues to be a challenge. Upchurch motioned to adopt the Parks Master Plan as presented and Wolf seconded the motion and the motion carried.

Smith explained Wayne Eugene Priebe has agreed to transfer property located north of Henderson between the levee and the railroad tracks to the City of Canton. Priebe would like \$5,000 dollars for the property and in turn he will donate \$5,000 dollars to the City. The exchange establishes a value for the property for tax purposes. Wolf motioned for the City to accept the property from Priebe and Upchurch seconded. Motion carried.

DIRECT DEPOSIT PAYROLL

Phillips explained the request to direct deposit payroll checks. The following concerns about direct deposit such as; would it be mandatory and is mandatory allowable, the cost of such a change compared to the current cost of paper checks. Paystub requirements and cost of providing paystubs was also questioned. No action was taken.

REGULAR BOARD MEETING
NOVEMBER 17, 2014

MAYORAL APPOINTMENT

Phillips requested Stacey Nicholas be appointed to the Planning Commission to replace Dave Gaither for Ward 3. Upchurch motioned to appoint Stacey Nicholas to the Planning Commission and Steinbeck seconded. Motion carried.

CANTON CHAMBER OF COMMERCE LIGHTED PARADE

Phillips announced the Canton Chamber of Commerce's lighted parade will be on December 4, 2014 and their insurance and hold harmless agreement are on file.

TWO HOUR PARKING

Richard Horner of Shelter Insurance has requested a two hour parking zone on Lewis Street. Smith read from the current municipal code section 76.600 to 76.620 that has already established a two hour parking zone on Fourth Street between Lewis and Clark. Phillips stated signage and enforcement are both missing currently on Fourth Street. No action was taken.

PAY REQUEST #3

PSBA has submitted pay request #3 in the amount of \$73,536.47 for the Safe Routes to School Project to AC Excavating. Wolf motioned to authorize payment to AC Excavating in the amount of \$73,536.47. Bracey seconded and motion carried.

SEWER LINE EXTENSION

An unnamed developer has contacted the City indicating they will be building on the west side of Highway 61 and will need water and sewer. The west side of highway 61 is in the Clark County water district and no action was taken.

Janney announced Ralph Martin is the new Lewis County Industrial Development Authority Director.

FIRE CODE RESEARCH

Upchurch explained the National Fire Protection Agency provides free access to all codes and standards and would like the City to consider pursuing occupancy permits and annual inspections. The downtowns biggest loss of buildings has been from fire. Occupancy permits and or annual inspections could reduce the risk of building loss in the downtown. Creating a committee of 4; 2 Aldermen, the fire chief and another resident, to research and establish guidelines for annual inspections and occupancy permits was discussed, but no action was taken.

PARKING MADISON AND FOURTH

The City received a request for a loading zone at 4th and Madison. Hausdorf explained there is a distance of 65 feet, from the edge of Happy Time Preschool going west to the edge of the sidewalk that would be acceptable for a loading zone. Smith read from the City of Canton Municipal code 363.030 No person shall stop, stand or park a vehicle for any purpose or period of time other than for the expeditious loading or unloading of passengers in any place marked as a passenger curb loading zone during hours when the regulations applicable to such curb loading zone are effective, and then only for a period not to exceed three (3) minutes. The hours 8:00 A.M. to 12:00 P.M. will be posted for this loading zone

REGULAR BOARD MEETING

NOVEMBER 17, 2014

POLICE VEHICLE

Phillips explained he has researched police vehicles the Ford Interceptor is available at a cost of \$26,000 and the SUV is available for \$26,198. The SUV comes with a pursuit package and offers more room for the officer and his equipment. Phillips has also found the Michigan Highway Patrol has all the statistics on the various vehicles.

CITY HALL PAY SCALE

A pay scale for City Hall part time help was presented. Wolf inquired about the requirement for annual reviews for merit pay increases. Discussion followed with no action taken.

OTHER BUSINESS

Phillips told members of the Board that the Berhorst Family at 14 Jan Mar Drive was upset that the street in front of their new house is not considered a City street. Hausdorf explained to the Board the road in front of their house was extended off of Jan Mar Drive using gravel by the contractor. It is the contractor's responsibility to build the street with a rock foundation, asphalt overlay and curbing before the City will accept it as a City street.

Elevations at Senior Housing have been taken and there appears to be a bowl situation. One sewer clean out was 6 inches lower than the street. The information will be submitted to PSBA for a letter of opinion.

PUBLIC COMMENTS AND QUESTIONS

There were no public comments or questions.

PUBLIC WORKS – LEVEE IMPROVEMENT PROJECT

Hausdorf reported Public Works Committee did not meet. However, the contractor for the dirt work on levee improvement project has completed raising the north levee to 18 inches above design height. Placing top soil back on top and seeding remain. There are a couple of wash out areas on the west side of the levee along the channel that runs north south. Hausdorf estimated an area about 70 feet long that could be packed with rip rap. The current contractor could add this to the current project for about \$10,000. After further discussion Wolf motioned for a change order to address the wash out areas on the west side of the north levee as approved by the project engineer and not to exceed \$10,000. Steinbeck seconded the motion and the motion carried.

Hausdorf also reported the submersible levee pumps electrical wiring in the south levee pump station had the insulation eaten off of the wires. Janney suggested a flexible conduit to avoid future damage.

POLICE COMMITTEE

Police Committee met several times and conducted interviews, addressed server issues, reported the police clerk computer was penetrated by a virus and in the shop, no news on the 911 situation, discussed a possible base station, and the NEMO drug task force membership. Currently in a holding pattern until a chief is hired.

REGULAR BOARD MEETING
NOVEMBER 17, 2014

FINANCE COMMITTEE

Finance met on Thursday and discussed the City Hall pay scale, capital projects, reviewed revenues and expenses and discussed the impact of development on the west side of Highway 61.

Kell reported Robin Jarvis has turned in her resignation as City Treasurer. Kell also inquired about reimbursing Kiwanis for transporting the trailers full of cardboard for the Recycling Center. The consensus was that Kiwanis was not looking to be reimbursed so no action was necessary.

CLOSED SESSION

Wolf motioned to go into closed session pursuant to RSMo 610.021(3) "hiring, firing, disciplining or promoting of particular employees by a public governmental body" and Upchurch seconded. Vote to close by roll call vote:

Carlin	aye	Bracey	aye
Steinbeck	aye	Upchurch	aye
Janney	aye	Wolf	aye

Motion carried at 8:32 p.m.

Bracey motioned to hire Ryan Crandall as Police Chief for the City of Canton and Wolf seconded the motion. Motion carried.

Upchurch motioned to return to open session and Wolf seconded the motion.

Roll call vote:

Carlin	aye	Bracey	aye
Steinbeck	aye	Upchurch	aye
Janney	aye	Wolf	aye

Motion carried at 8:44 p.m.

ANNOUNCEMENTS

Phillips announced a Police Chief has been agreed upon, but the City will wait to make any announcements until an acceptance letter has been signed and returned and the other potential candidates have been notified.

ADJOURNMENT

Janney motioned to adjourn and Wolf seconded. The meeting adjourned at 8:48 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor

REGULAR BOARD MEETING
DECEMBER 15, 2014

Mayor Phillips called the meeting to order at 7:00 pm. In attendance were Phillips, aldermen Bracey, Janney, Steinbeck, Upchurch and Wolf. Carlin was absent. Also in attendance; City Attorney Smith, Public Works Director George Hausdorf, City Clerk Kell, Collector La Trisha Crist, Police Chief Ryan Crandell, Citizen Joe Clark, David Culpepper and Stacey Job of Culpepper Tile, John Wood of CLSW Cold Storage LLC, Mike Tippmann of Tippmann Design Build, and Kirby Clark and Bob Uhlmeier of Clark County Water District

CONSENT AGENDA

Motion was made by Upchurch and seconded by Bracey to approve the items on the Consent Agenda: Approval of minutes from November 17, 2014 Regular Board Meeting. Motion included approval of minutes of Committee Meetings, November Collector's and Treasurer's report and appropriations. Motion carried.

PROCLAMATION

A Proclamation acknowledging the economic benefit of Culpepper Tile located at 505 S. Fourth Street was presented to David Culpepper and Stacy Job.

HIGHWAY 61 DEVELOPMENT

John Wood explained to the Board of Aldermen CLSW Storage LLC is building a 50,000 square foot cold storage facility, with a 90x30 foot pick and pack area and a USDA approved production room and a small retail shop. The Company is already currently shipping 30,000-35,000 pounds of beef by FedEx to all 50 states. The new facility will create 25 jobs. Ala Carte menu requires a pick and pack facility. They have been named the Paleo Provider of the year and have hired the number one in the nation cold storage facility builder in the country to build the facility and the gnat chart shows it will be completed by July 2015. Wood explained once utilities have been established in the area there is the potential for other businesses even the idea of an agricultural mall at the location is possible. Grant money from the State of Missouri was discussed. Since the project is shovel ready, it can be fast tracked for grant funding. Kirby Clark stated CCWD will not provide the water as the payout is too long. Phillips explained the City will want annexation as it is hard to justify diverting funds from City projects to a project outside of City limits. Wood stated if that is what it takes, he is willing to have the property annexed. Smith will provide voluntary annexation information to Wood. Wood inquired about electrical service and was told Rural Electric was the provider in that area. Negotiating with CCWD and legal documentation for annexation and territorial agreements will have to be completed. Kirby Clark, unofficially from the CCWD Board, stated they are willing to negotiate the water rights for that area.

Upchurch motioned to empower the Mayor to negotiate with Clark County Water District for the rights to provided water to the new facility on the west side of Highway 61. Wolf seconded the motion and the motion carried.

Wolf motioned for the voluntary annexation of the partial of land west of Highway 61 and Steinbeck seconded the motion. Motion carried.

REGULAR BOARD MEETING
DECEMBER 15, 2014

CANTON FERRY ACCESS

The Missouri Department of Conservation has proposed paving the road at the Ferry Access Area with the City of Canton to remove the existing black top as the in-kind contribution to the project. Upchurch motioned to support the proposed project from the Missouri Department of Conservation and Steinbeck seconded. Motion carried.

DEPARTMENT OF ENERGY

The City of Canton was recently notified of qualifying for a Department of Energy Loan to replace the windows at City Hall and to change the lighting fixtures to LED. The City of Canton is required to contribute \$12,792. Upchurch motioned to proceed with the loan from the Department of Energy and the \$12,792 to be allocated from the General Fund. Wolf seconded the motion and the motion carried.

TWO HOUR PARKING RESTRICTION

Richard Horner of Shelter Insurance previously requested a change in the parking regulations on Lewis Street in front of his business. Wolf motioned for the City Attorney to draft an ordinance to provide two-hour parking on Lewis Street from 4th Street to 5th Street. Upchurch seconded the motion and the motion carried.

CITY HALL PAY SCALE

A pay scale for City Hall part time help was presented. Upchurch motioned to approve the pay scale as presented. Janney seconded the motion and the motion carried. Phillips requested the pay scale be added to the employee handbook.

DIRECT DEPOSIT PAYROLL

Upchurch explained the Finance Committee discussed the City using Direct Deposit for Payroll and the recommendation from the Finance Committee was to use direct deposit for payroll. Upchurch motioned to proceed with direct deposit for payroll and Wolf seconded. Motion carried.

RESIDENCY WAIVER FOR POLICE OFFICERS

Police Chief Crandell recommended to the Board of Aldermen to suspend the residency requirement for Police Officers for the next six months, to make recruiting additional officers easier. Wolf motioned to suspend the residency requirement for police officers for the next six months, from now until June 30th, 2015. Bracey seconded the motion and the motion carried.

POLICE VEHICLE PURCHASE

The 2007 Police Impala has reached 80,000 miles. With a blue book value of \$2,500, Phillips has stopped any more repairs to the vehicle. Phillips has researched the various options for police vehicles and the Ford Interceptor is available at a cost of \$26,000 and the SUV is available for \$26,198. The SUV offers a greater comfort level, with sufficient room for the officer's equipment and a greater resale value. Phillips recommended the purchase of a new police vehicle through State bid options with a value not to exceed \$30,000. Wolf motioned to authorize the purchase of a police vehicle with an amount not to exceed \$30,000.00 and Upchurch seconded the motion. Motion carried.

REGULAR BOARD MEETING
DECEMBER 15, 2014

PAY REQUEST #1

PSBA submitted pay request #1 in the amount of \$272,835.14 for the Levee Raise and Slope Protection Project to D&L Excavating, Inc. Wolf motioned to authorize payment to D&L Excavating in the amount of \$272,835.14. Upchurch seconded and motion carried.

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PAY REQUEST #2

PSBA submitted pay request #2 in the amount of \$89,289.40 for the Levee Raise and Slope Protection Project to Bross Construction. Steinbeck motioned to authorize payment to Bross Construction in the amount of \$89,835.40. Bracey seconded and motion carried.

PAY REQUEST #3

Hausdorf submitted pay request #3 in the amount of \$10,040.00 for the Levee Raise and Slope Protection Project to Illinois Electric Works for the repair of the Flygt 3201.180 pumps. Upchurch motioned to authorize payment to Illinois Electric in the amount of \$10,040.00. Bracey seconded and motion carried.

PAY REQUEST #4

PSBA submitted pay request #4 in the amount of \$15,106.48 for engineering services provided to date for the Levee Raise and Slope Protection Project. Wolf motioned to authorize payment of \$15,106.48 to PSBA for engineering services. Wolf seconded and motion carried.

ORDINANCE

Bill No. 14-22

Ordinance NO. 742-C

Wolf moved to have the first reading, by title only, of Bill No. 14-22, proposed Ordinance NO. 742-C, an Ordinance Creating a Passenger Curb Loading Zone on the South Side of Madison Street from a Point East of its Intersection with Fourth Street (Business Route 61) Extending Eastwardly 65 Feet Steinbeck seconded the motion. Motion carried. Following its reading by Smith, Janney moved to have the 2nd reading, by title only, and Wolf seconded. Copies of the proposed bill have previously been made available to the public. Motion carried and the ordinance was read.

Wolf moved to adopt Bill No. 14 - 22, and assign it Ordinance No. 742-C and Janney seconded.

Roll call vote:

Upchurch	-aye	Bracey	-aye
Steinbeck	-aye	Janney	-aye
Wolf	-aye	Carlin	-absent

Motion carried.

OTHER BUSINESS – City Treasurer

Phillips presented the appointment of Dori Wolter as City Treasurer. Janney motioned to accept the appointment of Dori Wolter as Treasurer and Upchurch seconded. Motion carried.

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REGULAR BOARD MEETING
DECEMBER 15, 2014

Other Business- City Holiday Hours

Phillips recommended the City close at Noon on Christmas Eve and on New Year's Eve and remain closed all day on December 26th. Steinbeck motioned for the City to be closed as presented, Upchurch seconded and the motion carried.

Other Business- Contractor's license

Upchurch motioned for the City Attorney to draft an Ordinance for a Contractor's License. Bracey seconded the motion and the motion carried.

PUBLIC COMMENTS AND QUESTIONS

There were no public comments or questions.

PUBLIC WORKS

Bracey reported public works discussed providing water and sewer to the development west of Highway 61 south of Route P, no action taken. This is in Clark County Water District, which they have the rights to provide the water, and the City has to wait until they give the City the option to provide services in this area. The chloramine project has been approved by DNR and bids requested. The expansion to a 10 inch water line to Charles Industries is complete.

POLICE COMMITTEE

Crandell is working on updating the department's standard operating procedures.

FINANCE COMMITTEE

Finance will begin working on the 2015-16 Budget next month.

ANNOUNCEMENTS

The Holiday carry-in will be Wednesday, December 17th, 2015 at 11:30 a.m.

ADJOURNMENT

Janney motioned to adjourn and Bracey seconded. The meeting adjourned at 8:43 pm.

Cynthia Kell, City Clerk

Jarrold Phillips, Mayor